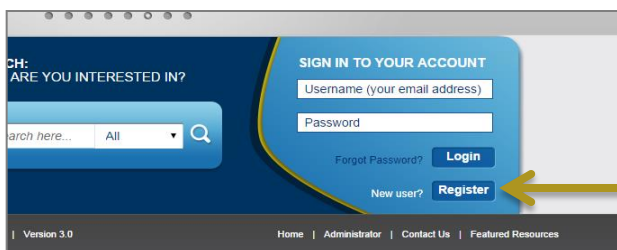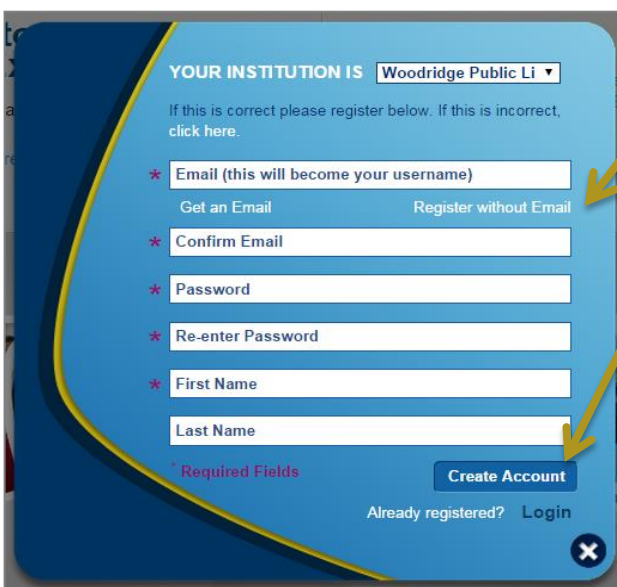# Go to LearningExpress Library

1. Using your computer or tablet web browser, go to the Library's website at www.woodridgelibrary.org.
2. Click on the **Online Resources** button at the top of the Library's home page.
3. Scroll down the Online Resources page to the **Online Tutorials** section; click on LearningExpress Library.
4. As prompted, enter your *entire* Woodridge Library card barcode in order to connect to the **LearningExpress Library** website.
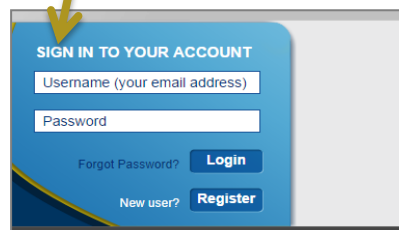

Register for an account

You can browse the website without an account. However, you will need an account in order to use a practice test, tutorial, or eBook:

1. Click on **Register** at the bottom-right of the **LearningExpress Library** home page.
2. Fill out the account registration form. If you don't have or want to use an email address, click **Register without Email** to create your own username.
3. When you're finished filling out the form, click **Create Account**. If you supplied an email address, you'll receive a confirmation email.

Whenever you return, SIGN IN to your account!

Select a Learning Center

LearningExpress Library content is organized into categories, called **Learning Centers**:

1. Learning Center buttons appear in the middle of the page; use the left/right arrows to scroll through them OR click on **All Centers** at the top of the page.
2. Click on a button OR on a Center name in the list to go to the Learning Center's home page.
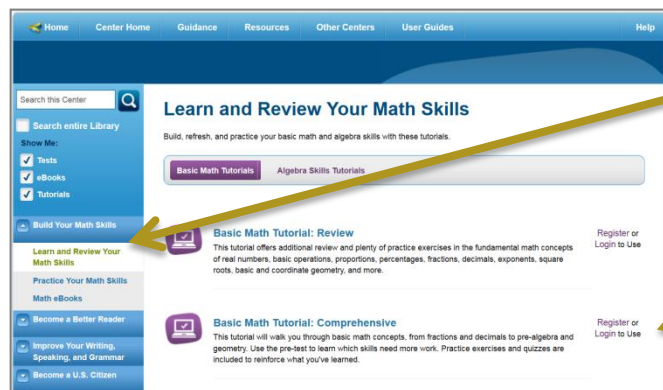

Select a Resource

Each Learning Center covers specific topics, called **Resources**:

1. Browse through the Resources buttons in the middle of the page OR click on **Resources** at the top of the page.
2. Click on a button or on a Resource name in the list.

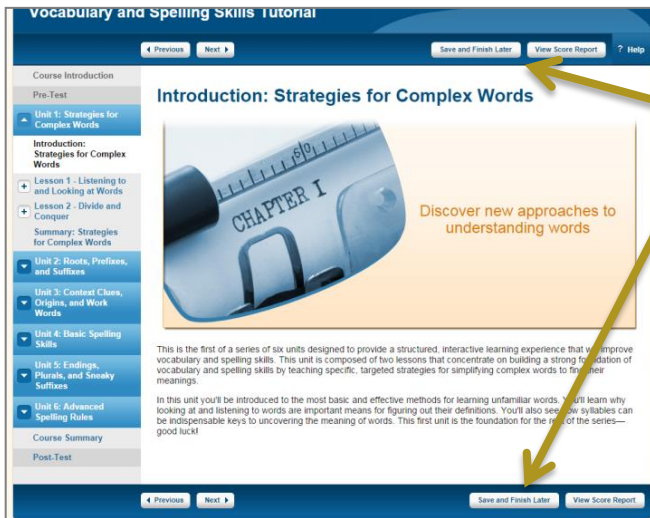## Select a practice test 🔴 or tutorial 🔴or eBook 🔴

Most Resources are broken down into subtopics listed on the left side of the page:

1. Click on a subtopic to see the available tests, eBooks, and tutorials.
2. Click on a practice test, tutorial, or eBook.
3. To begin a test, tutorial or eBook*, click **Launch** (if you aren't already logged-in to your account, click **Login to Use**).
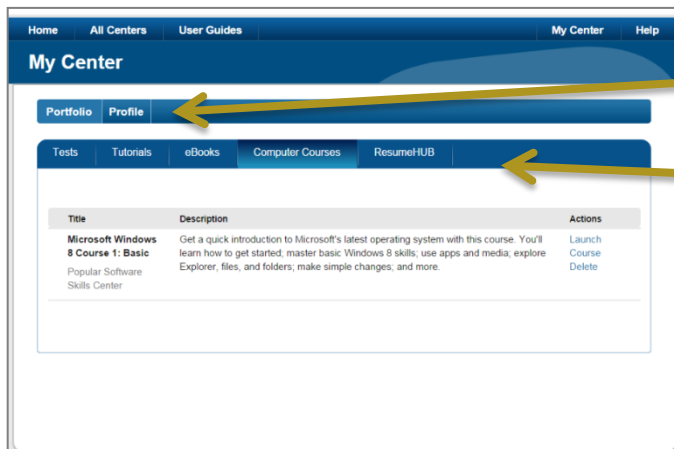
*eBooks are Adobe PDF files that you download/save to your computer or tablet. They are yours to keep. In order to open the eBook, you'll need a PDF compatible software program or app, such as the free Adobe Reader, installed on your device.

Save your place in a practice test or tutorial

You can save your place in a test or tutorial and then pick up where you left off – just click the **Save and Finish Later** button. Your place will be saved in your account. When you return to **LearningExpress Library** and sign in, you'll be able **Resume** it.
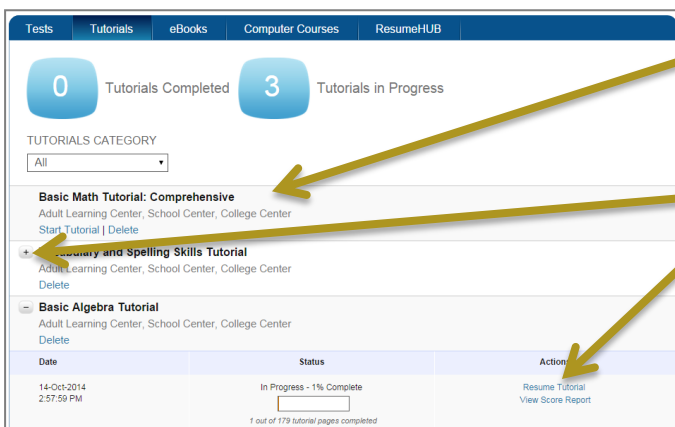
My Center

Your account is called **My Center**. You can go to **My Center** using the **My Center** buttons and links that appear throughout the website. **My Center** has two sections:

- **Portfolio**: **Tests** and **Tutorials** lists your in-progress and completed tests and tutorials; **Computer Courses** lists your Computer Course videos; and *eBooks* lists the eBooks that you've accessed. **ResumeHUB** collects your résumé data, only if you've used the *Great Résumés* tutorial.
- **Profile**: Your registration information.

Resume a practice test or tutorial

On the **Portfolio Tests** and **Tutorials** tabs:
- Tests and tutorials that you viewed, but didn't start are listed with options to **Start** or **Delete**.
- Tests and tutorials that you either started or completed will have an **✚** next to the name; click the **✚** to see the options to **Resume** or **View Score Report**..
- You can **Delete** any item from your account at any time; however, all associated scores and feedback will also be deleted!