

**Library Director's Report
May 2018**

Information Item #189

19 new libraries were added to the SWAN consortium and their records went live in our joint catalog on May 1st. As a reminder, the 19 new libraries are: Batavia Public Library District, Bensenville Community Public Library District, Bensenville Elementary School District #2, Bloomingdale Public Library, Carol Stream Public Library, Geneva Public Library District, Glen Ellyn Public Library, Itasca Community Library, Kaneville Public Library District, Messenger Public Library of North Aurora, National University of Health Sciences, Oak Brook Public Library, Saint Charles Public Library District, Sugar Grove Public Library District, Theosophical Society in America, Town and Country Public Library District, Villa Park Public Library, West Chicago Public Library District, and Wood Dale Public Library District. The migration went smoothly with a minimum of downtime. We have some small issues relating to the running of reports and duplicate records in the catalog, but considering the scope of adding that many libraries, this went very well.

Our E-rate application was approved, so we will be moving forward with the switch project and the fiber cabling project. CVI is starting the cabling project in June. Current Technologies will be ordering the switches, and we will work out the installation timeline once the parts arrive. The E-rate approval is giving us a 60% discount on the entire project, which represents a significant savings.

Thanks to both Matt Hennessy, our Technology Manager, and CVI, we will be leaving our BlueTie e-mail system and moving to Microsoft Exchange e-mail, which we will host on our server. This will require some upgrades to our server, but that is a minimal one-time cost. Making this change will reduce our yearly costs from \$5510 a year to \$1875 a year. More importantly, we will be moving to a more useful e-mail system which will have more features needed in a business environment. We are planning on migrating to the new e-mail system in late July.

Library Programs and Services

Children's: Preschool Discovery Time, 1 session, 25
 Baby Playgroup, 1 session, 19
 Toddler Explorers Playgroup, 1 session, 25
 Toddler Art, 2 sessions, 32
 1000 Books Before Kindergarten, 4
 Passive – Vote for SRC mascot's name, 1 session, 96
 Wendy & DB – family music show, 1 session, 20
 Picture Books on Film, 1 session, 5
 Homeschool Lego Club, 1 session, 15

Adult: Art Exhibit: Laura Lein-Svencner
 RTA Seniors/Reduced Rates Info & Cards, 8
 Royal Weddings, 53
 Chef/Brunch Program, 26
 Lisle Job Club, 3 sessions, 16
 SSIP Citizenship classes, 3 sessions, 45
 IL History/Bicentennial, 36
 Senior Cards & Games, 2 sessions, 18
 Art Demo: Collage Artist Laura Lein-Svencner, 5
 Writing Journey, 12
 Scrabble Club, 4
 Coloring for Adults, 6
 Container Gardening, 26
 Mariachi Youth Ensemble, 68
 Tabletop Games: Adult/Kid, 12
 WWII Radio Music Concert, 98
 Library Needlers, 7
 Movie: The Post, 15
 Medicare 101, 60

Teen: Interviewing for Teens, 9
Teen DIY: Yarn Flowers, 27
GOATs Meeting, 4
Teen Finals Snack & Study, 125

Community Outreach: Summer Reading School Visits, 33 sessions, 1,869; Park District Totschool – Storytime, 2 sessions, 48; Meadowview – Storytime, 2 sessions, 20; Youth in Crisis Summit: Local Townships, 35; District 68 Bilingual Fair, 600; Jefferson Junior High School Visit Summer Reading, 8 sessions, 640

Book Discussions: *The Other Alcott*, by Elise Hooper; *The Sweetness at the Bottom of the Pie*, by Alan Bradley (Crime Readers), *Caroline: Little House, Revisited*, by Sarah Miller

Computer Classes: Introduction to Microsoft Excel, 7; Windows 10 Tips & Tricks, 4; Intermediate Microsoft Excel, 7; Microsoft Excel Formulas & Functions, 7; Cloud Storage, 9; What is Open Source Software?, 3; Introducing: Lynda.com, 4

Services: Reference Questions: 2,816 in Adult/Teen and 939 in Children's
Public PC Sessions: 2,250 in Adult/Teen and 261 in Children's
Interlibrary Loans Received: 3,352
Home Page Views: 30,903
Study Rooms: 635 in Adult/Teen and 39 in Children's
Volunteer Hours: 85.5 from Adults
Notary Services: 5
Museum Adventure Passes: 40
Tours: 4
Meraki Wireless Unique Users: 2,379

Displays: **Adult/Teen Department:** Great American Read: tie-in with ongoing PBS programming; May is Mental Health Awareness Month; Asia-American Authors; National Military Appreciation Month; College and Careers
Children's: Cook Award (STEM books); Irma Black Award (outstanding books); Get Caught Reading; Safari/Jungle; Space; Who's Whooo? Biographies; Adventure Awaits

Staff Development and Training

Additional staff development opportunities are listed below.

Adult:	George Kalinka	Media On-Demand Networking Meeting
	Chris Keefe	How to Supervise People (Fred Pryor) Trends in Training and Learning Management webinar
	Denise Murray Megah Hall Sarah Marshall	} Media On-Demand Networking Meeting Anime Central Convention
Children's:	Jane Malmberg	MCATS (Managers of Children's and Teen Services) Meeting LACONI MMS Board Meeting and program on Project Management
	Mary Ann Steinhaus	SSIP Citizenship Test Prep
Circulation:	Julie Lombardo	SWAN Circ Advisory Meeting
	Kay Minniti	How Managers Become Great Leaders (Fred Pryor) SLUI (SirsiDynix Library Users of Illinois) Spring Meeting

Collection Services:	Amy Weiss	How Managers Become Great Leaders (Fred Pryor) SLUI (SirsiDynix Library Users of Illinois) Spring Meeting LACONI TSS Program, Cataloging Non-Traditional Items SWAN Acquisitions Users Group Meeting SWAN Cataloging Advisory Group Meeting
Admin:	Pam Dubé	Downers Grove North Rotary Scholarship Presentation Rotary Recycling Event Rotary Meetings
	Tonya Alexander	HR Roundtable for One HR Roundtable Series for Libraries Using Emotional Intelligence – On-Demand Series
	Deb Fowler	Northern IL Food Bank Training (Summer Lunch Program)
	Patti Naisbitt	Readsquared Summer Reading Program Training Adult & Teen Meeting: Summer Reading Update JANO Community Outreach Meeting

Library Operations

Circulation for the month of May was 65,539 a 36% increase over May 2017.

Registered borrowers number 25,050 which is 76% of the jurisdictional population.

People/Door Count for month: 32,292