

WOODRIDGE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
March 18, 2020 7:30 P.M.
Just-Off-The Lobby

- I. Call to Order
 - II. Roll Call
 - III. Approval of Minutes
Regular Meeting of Library Board February 19, 2020 Attached
 - IV. Recognition of Public
 - A. Public Comment
 - B. Questions Not Related to Agenda Items
 - C. Questions Related to Agenda Items
 - V. Consent Agenda Items
These items are considered routine by the Library Board. They will be voted on as one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda and considered separately.
 - A. Library Payroll for the month of February 2020 in the amount of \$138,959.17 Action Item #20
 - B. Personnel Report for the month of February indicating 1 staffing changes Action Item #21
 - C. Bank Register Report 2/1/20-2/29/20 totaling \$120,971.23 Action Item #22
 - D. Invoice Expense Allocation Report for Invoices paid in February 2020 Action Item #23
- Recommendation: That Consent Agenda Items A, B, C, and D be approved.
- VI. Discussion Items with no Action
 - A. Library Director's Report Information Item #24
 - 1. Monthly Statistical Reports Information Item #25
 - 2. Income Statement as of January 31, 2020 Information Item #26
 - 3. Income Statement as of February 29, 2020 Information Item #27
 - VII. President's Report
 - VIII. New Business
 - A. Update to Employee Handbook – Emergency Closings Action Item #28
 - B. Approval of Purchase of Virtual Server Action Item #29
 - C. Approval of Purchase of File Server Action Item #30
 - D. Approval of Configuration and Installation Services for Virtual Server and File Server Action Item #31
 - IX. Unfinished Business
 - X. Adjournment

Executive Session Re: Personnel, Real Estate Acquisition & Litigation

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Business Office by telephone at 630-487-2550, by e-mail at ada@woodridgelibrary.org or in writing, not less than five (5) business days prior to the meeting.