

Library Director's Report December, 2016

John Majewski and I attended the Village of Woodridge Community Recognition Dinner to watch Kate Lehman receive her award. Kate's husband also attended, and Kate gave a lovely speech that incorporated a number of the books from our collection. Everyone was quite charmed.

The SWAN membership has voted to add 19 libraries to the SWAN Membership. The Libraries joining are from the LINC and MAGIC consortiums. The list of libraries is: Batavia Public Library, Bensenville Community Public Library, Bensenville Elementary School District #2, Bloomingdale Public Library, Carol Stream Public Library, Geneva Public Library, Glen Ellyn Public Library, Itasca Community Library, Kaneville Public Library, Messenger Public Library, National University of Health Sciences, Oak Brook Public Library, Saint Charles Public Library, Sugar Grove Public Library, Theosophical Society in America, Town and Country Public Library, Villa Park Public Library, West Chicago Public Library, Wood Dale Public Library. It will be a lengthy process to add all of these libraries to our consortium. The current timeline is to have all libraries added by June 2018.

The Library Levy was passed at the Village of Woodridge Board meeting on December 15th. It was a lengthy meeting because of the number of items on the agenda, but our levy was a routine item and there were no questions about the levy.

Library Programs and Services

Children's:	Find Larry the Library Elf (Dec 1-23); 345 Passive Program: Make a Dove for Peace display; 62 1000 Books Before Kindergarten, 0 additional; 428 total in the program DuPage Children's Museum Play-to-Learn; 67 Bells & Jingles; 137 Winter Magic; 1 No School Special: Lego Club; 30 Home School Lego Club; 15 Park District Kidz Squad: Murphy; 40
Adult:	VFW Pearl Harbor Day Service; 35 Weekly Lisle Job Club; 16 Inventing American Football; 12 Cabaret Christmas Music/Frankovelgia; 45 Coloring for Adults; 8 Jefferson Singers; 240 Library Needlers; 4 Coding Can Be Fun!; 7 Chromebooks 101; 1 Art Display: Downers Grove Art Guild Exhibit Book Discussions: Crime Readers (BF): <i>Fat Ollie's Book</i> by Ed McBain; 8 Computer Classes: Intro to Microsoft Excel, Intermediate Microsoft Excel, Windows 10: 2 sessions; 25
Services:	Reference Questions: 2354 Adult/Teen and 715 Children's Public PC Sessions: 3628 Adult and 379 Children's Interlibrary Loans Received: 3487 Outreach Visits: 10 Home Page Views: 30,416 Study Rooms: 478 Volunteer Hours: 127 from Adults, 8 from Teens Notary Services: 9 Meraki Wireless Unique Users: 1872

Displays: Adult/Teen Services: *Sounds of the Season; Heartwarming Holiday Stories; Ready, Set, Bake!; 75th Anniversary of Pearl Harbor Remember; Androids, Robots and Cyborgs; What's Going On?*

Children's: *Golden Kite Award; Pearl Harbor Remembrance Day; Hanukkah/Kwanzaa Display; Family Picture Books; Family Non-Fiction; Christmas Customs; Season's Readings*

Staff Development and Training

Staff In Service/All Staff Meeting

We had our Staff In Service/All Staff Meeting on December 9th, from 9 – 1. We had training on Code Adam, which is a system that allows for a quick and organized response when there is a lost child. Jane Malmberg, our Head of Children's, did a presentation, and we also had an officer from the Woodridge Police Department there to answer questions and give advice.

With winter weather beginning, we also went over winter weather procedures. The primary focus was about what communication processes need to happen for the staff and public in the event of any library closures. We also discussed salting, snow removal, etc. It was also a good time to make sure to update all of our contact information.

Adult:	Denise Murray	- Blue Cloud Training, RAILS
	Meghan Hall	- Blue Cloud Training, RAILS
		- Webinar: Breathing New Life Into Print Reference
	Chris Keefe	- Webinar: Skip Learning, Accelerate Expertise
		- Webinar: Learn PowerPoint 2016: The Basics
Children's:	Brenda O'Brien	- Webinar: Awesome PowerPoint Tricks for Effective Presentations
		- Webinar: Community Read Programs
		- Blue Cloud Training, RAILS
	Jane Malmberg	- SWAN BCA Analytics
		- All Staff Meeting Presenter
Circulation:	Kate Lehman	- Webinar: Storytime Success
	Shireen Tyberg	- Webinar: Play Space Ideas for Public Libraries
		- Webinar: Middle Grade Matters
	Julie Lombardo	- SWAN User Group Meeting, RAILS
	Kay Minniti	- SWAN User Group Meeting, RAILS
Administration	Pam Dubé	- SWAN Quarterly Meeting
		- Village of Woodridge Community Recognition Dinner
		- West Suburban Community Pantry Open House
		- Village of Woodridge Board Meeting (Levy)
		- Meeting with Elara/Frederick Quinn (HVAC)
	Tonya Alexander	- IMRF Employer Workshop
		- Mayhem, Bedlam & Chaos: ADA, FMLA & Workers' Comp.
		- Webinar: HKP's 2016 Year-End Update
	Patti Naisbitt	- Successful Library Marketing Online Course

Library Operation -

Circulation for the month of December was 47,136, a 2% increase over December, 2015.

Registered borrowers number 25,365 –76.9% of the jurisdictional population.

People/Door Count for the month: 31,202