

Library Administrator's Report September, 2013

The Library added a new element to September's annual Library Card Sign-Up Month with an effort spearheaded by Jack Pawlowski, our relatively new Assistant Head of Circulation. He sent letters out to businesses in the community asking for them to provide special incentives to Woodridge Library cardholders during the month. It was a first time effort for WPL, and five businesses took advantage of it. For several years we have been providing incentives for people to sign up for cards during the month. None of our efforts have dramatically increased the number of people who get cards during the month, but the cooperative effort with the businesses is a positive outreach effort for us. Statistics are included below.

Library Programs and Services

Children's: Baby Lapsit 1 & 2, 8 sessions; 166
Toddler Time, 6 sessions; 138
Storytime, 10 sessions; 92
Drop-In Storytime, 2 sessions; 20
Spanish Storytime, 2 sessions; 5
Krafty Kidz, 1 session; 9
LEGO Club; 14
Early Literacy Parent Workshop, 3 sessions; 46

Young Adult: **GOAT** (Group of Advising Teens); 14
St. Scholastica Science Fair Class Visit **at Library**; 47
St. Scholastica Science Fair Visit **to the School**; 38

Adult: **Library Card Sign-Up Month** (WPL giveaways and business "deals" for new cardholders); 236

	2013	236
	2012	181
Chart of	2011	244
Comparisons	2010	237
	2009	263

Chile's 9/11: A 40-Year Remembrance; 15
Mexican Sugar Skulls: A Drawing Workshop; 10
Library Needlers; 10
Ragtime Piano: Deborah Wyndham; 32
Taxes in Retirement with Judi Strauss; 34
League of Women Voters: Voter Registration
A Man, a Dog, a Baseball Team, and the Pursuit of the Pennant; 9
How the Affordable Care Act Can Benefit You; 74
Check out E-Books, 2 programs; 14
Check out Digital Magazines; 8
Computer Classes, 8 classes; (Computer Basics, 2 sessions; Intro to and Intermediate MS Excel, Files and Folders, Intro to Powerpoint, 2 sessions; and Introduction to the Internet); 45
Book Discussions: *Round House* by Erdrich, *Last Runaway* by Chevalier, and Crime Readers
Postman Always Rings Twice by Cain; 38
Art Gallery: Creative Digital Imagers

Services: Reference Questions: 2339 Adult/YA and 965 Children's
Public PC Sessions: 5555 Adult/YA and 342 Children's
Interlibrary Loans Received: 4282
Outreach Visits: 8
Volunteer Hours: 34.75 from Community Service, 134.75 from Adults, 1.25 from YA

Displays: Adult/YA Department: *Science Fair Books; Banned Books Week; National Hispanic Heritage Month; Constitution and Citizenship Days*

Children's: *Lobby Window: Celebrate the Freedom to Read; Back to School with a Smile; Rosh Hashanah; Elephant Appreciation Day; Grandparents Day; Banned Books Display; Hispanic American Heritage Month; German American Heritage Month; America the Beautiful; Labor Day; Patriots Day; Make Your Mark: International Dot Day; Start School on the Right Foot; Pura Belpre Award Books (Hispanic Heritage)*

Staff Development and Training

Adult:	George Kalinka	- Zone 1 Meeting, Western Springs
	Brenda O'Brien	- Readers Advisory SIG: Fiction for New Adults, RAILS
		- Overdrive Webinar: From Browse to Borrow
	Pam Whitt	- OCLC Best Practices Shipping, webinar
		- Illinois Talking Book Outreach Center Open House, RAILS
	Denise Murray	- Content Strategy for Library Websites, Arlington Heights PL
	Chris Keefe	- Bozarthzone! Better than Bullet Points, webinar
	Beth Van Opdorp	- Public and School Librarians Common Core Meeting, DGHS
Children's	S.Daun-Bedford	- NWYS Meeting, Berwyn PL
		- Kids Read Meeting (part of Big Read), Lisle PL
	Kelly Girard	- Avoiding the Legal Pitfalls of Supervision, LACONI (report attached)
	Elizabeth Burns	- B&T Common Core Webinar
	Mary Ann Steinhaus	- Toured the Cedar Rapids PL in Iowa on her vacation
Circulation:	Julie Lombardo	- SWAN Circulation Advisory Committee, RAILS
Tech Services:	Amy Weiss	- LACONI Tech Services Program on WebDewey 101, Tinley Park PL
		- Acquisitions Task Force Meeting for the ILS Search, RAILS
		- LACONI Middle Managers Program on Employee Motivation, Fountaindale PL
Admin.	S. McNeil-Marshall	- 4 Rotary Meetings
		- LIMRiCC Board of Directors Meeting, Woodridge
	Kay Kohut	- 2 Big Read Meetings
	Pat Harwood	- Participated in the Village's IMRF audit, which included the Library

Library Operations

Circulation for the month of September was 50,021, a decrease of .05% from September, 2012.

Registered borrowers number 22,630 which is 68.6% of the jurisdictional population.

People/Door Count for the month: 44,120