

**Library Administrator's Report
March, 2014**

The Big Read celebrates 10 years of shared-community programs this year. Adults are reading *The Longest Road* by Philip Caputo, and the **Kids Read Too!** participants are reading *Go Go American: 50 States of Fun* by Dan Yaccarino.

Both Board and staff had extra meetings in March related to our redesign project. This included a brainstorming session and walk-around with staff and the two architects. And our first venture into collaborative efforts offering computer classes at Westwood College to Library cardholders would appear to be a success, judging by the numbers. No official evaluations yet, but Westwood has indicated they wish to continue.

I am attaching a narrative this month to update Board members on several other developments.

Library Programs and Services

- Children's:** Baby Lapsit I and II, 12 sessions; 243
Toddler Time, 9 sessions; 153
Storytime, 12 sessions; 135
Drop-In Storytime, 3 sessions; 35
Spanish Storytime, 3 sessions; 38
International Storytime: French; 23
Every Child Ready to Read Workshop, 3 sessions; 39
Edgewood 6th Grade Research and Tour, 3 sessions; 78
Daisies Scout Tour; 7
Cub Scout Tour; 11
Krafty Kidz; 8
Kids Read Too! Ice Cream Masterpieces; 19
Community Resource Center, 2 sessions; 18
- Young Adult:** **GOAT** Meeting; 15
- Adult:** Stitch in Public Day; 25
Steve Justman: Americana Music (Big Read Program); 45
St. Patrick's Day Music with Phil Passen; 62
Library Needlers; 8
John F. Kennedy Program; 31
Check Out E-books from Media On Demand; 6
Check-Out E-books from eRead Illinois; 8
Representative from College of Dupage in Lobby; 4
Book Discussions: (*Art Forger* by Shapiro, *Longest Road* (Big Read) by Trigiani and *Boy in the Water* (Crime Reader's Group)) by Dobyn; 27
Computer Classes: Intro, Intermediate Advanced Topics in Excel; Computer Basics, Files and Folders, Intro to the Internet, Intro to Powerpoint, Parts 1 and 2; 53
Westwood College Computer Class: Home Networking; 17 residents attended all 4 sessions
Westwood College Computer Class: Photoshop; 20 residents attended all 4 sessions
Art Display: Debbi Henderson, collage (Interestingly, out of 19 pieces on display, 12 have been sold and 4 more were commissioned.)
- Services:** Reference Questions: 2260 Adult/YA and 1244 Children's

Public PC Sessions: 4537 Adult/YA and 556 Children's
Interlibrary Loans Received: 4671
Outreach Visits: 9
Volunteers: 28 from Community Service, 136.75 from Adults, 24.75 from YA

Displays: Adult/YA Department: *Big Read Display; Teen Tech Week Display (YA), Women's History Month, Spring into a Good Book*

Children's: *Book-a-Trip; Basketball; Kids Read Too! Book Display: Go-Go America; Farms; Dogs; St. Patrick's Day; National Pig Day; Women's History Month; Irish American Heritage Month; Spring; Young Readers Awards from Around the US;*

Staff Development

In between regular department and staff meetings, there were two sessions with the Product Architecture people to brainstorm and then to do a walk-through of the building as preparation for our redesign. Many staff members attended the brainstorming session.

Adult:	B. Van Opdorp	- Strategic Planning for Teens, LACONI, Arlington Heights PL
	Chris Keefe	- Google Gooru Webinar (Google Docs and Spreadsheets)
	Webinar	
	Joel Meisenheimer	- LEARN Meeting, Harper Comm. College
	Brenda O'Brien	- Readers Advisory SIG, Books set in Texas, RAILS
		- Overdrive Advantage Webinar
	Pam Whitt	- Who's Using WorldShare ILL Now? Webinar
Children's	S. Daun-Bedford	- Joint NYWS/CLASS meeting on MakerBot; Homewood PL
	Kelly Girard	- Public Library Association, Indianapolis (Report attached)
	Mary Ann Steinhous	- Reader's Advisory: How Do You Measure Up? LJ Webinar
		- Booklist's New Common Core Connections Webinar
Tech Services	A. Weiss	- Public Library Association Meeting, Indianapolis (Report Attached)
Circulation:	Julie Lombardo	- Circulation Advisory Committee Meeting, RAILS
		- Public Library Association Meeting, Indianapolis (Report Attached)
Administration:	S. McNeil-Marshall	- 4 Rotary meetings/events
		- SWAN Administrators Quarterly, RAILS
		- Town Center Steering Committee Meeting, Village Hall
		- Town Center Town Hall Meeting, Edgewood School
		- LIMRiCC Board Meeting, Woodridge (last one as Board member)
	Kay Kohut:	- Training on Constant Contact, newsletter software
	Kathy Stanek	- Meeting with Steve Colozzi, Record Retention Officer, State of IL
	Pat Harwood	- Meeting with Steve Colozzi, Record Retention Officer, State of IL

Library Operations

Circulation for the month of March was 54,265, down 7% from March, 2013.
Registered borrowers number 22,420 which is 68% of the jurisdictional population.
People/Door Count for month: 45,074