

## Library Administrator's Report July, 2014

Summer Reading Programs ended on July 26. Final registration information for all three reading groups is included below. Attached to this report is the list of in-kind donations for the Children's Department program. Prizes and incentives for this year totaled \$247,725.50 if all were utilized as indicated. Again this year, children in Summer Reading could give up some of their prizes in order to donate funds to the West Suburban Community Pantry. This year the donation total came to \$186.65. The Friends of the Woodridge Public Library supplies the check and funds for this.

### **Library Programs and Services**

**Children's:** Twilight Tales, 4 sessions; 279  
Baby Lapsit Playgroup, 4 sessions; 111  
Summer Magic, 8 sessions; 96  
Summer Adventures, 4 sessions; 38  
Counted Cross Stitch, 4 sessions; 19  
Lunch Bunch, 4 sessions; 40  
Readers Theater, 3 sessions; 38  
Brown Bag Movies, 3 sessions; 77  
Read to the Dogs, 3 sessions; 26  
Lego Club, 2 sessions; 105  
**Total Registrations for SRP; 1356** (FY11: 1405; FY12: 1320; FY13: 1445)

**Young Adult:** **GOAT** (Group of Advising Teens); 13  
Teen Photo Contest: 10  
Read Away Fines; 10  
Volunteer Informational Meeting; 2  
**Total Registration for SRP: 149** (FY11: 162; FY12: 123; FY12: 150; FY13: 144)

**Adult:** Resources for Unemployed/Career Changers (COD); 9  
Introduction to Juicing and Smoothies; 55  
iPad Idea Exchange; 10  
Library Needlers; 10  
Check Out E-books from eRead Illinois; 10  
Donuts and Downloads; Media on Demand; 18  
Book a Librarian; 1  
Library Outreach Table at Westwood College Funapalooza Event; 97  
Book Discussion: *Where'd You Go, Bernadette* by Semple; 7  
Computer Classes: 5 classes (Intro to and Intermediate Word 2010), Intro to Excel (2 sessions), and Intermediate Excel 2010, Intermediate Microsoft Excel 2010, Intermediate Microsoft Word 2010); 34  
Art Display: Chance Barber, Digital Photography  
**Total Registration for SRP; 94** (FY11: 108, FY12: 143; FY12: 165; FY13: 133)

**Services:** Reference Questions: 2099 Adult/YA and 929 Children's  
Public PC Sessions: 4715 Adult/YA and 1104 Children's  
Interlibrary Loans Received: 4318  
Outreach Visits: 10  
Volunteer Hours: 13.25 from Community Service, 184.5 from Adults, 95.25 from YA

**Displays:** Adult/YA Department: *Summer Reading Program; Teen Paranormal Series; Get Some Sun; Do-It-Yourself Projects; Oversized Books; What's Going On?*

Children's: *Fizz! Boom! Read!; July Wacky Calendar; Independence Day; Ramadan; Cool Down with Good Mysteries; Children's Choices; E Fiction; World Cup; Space; Numbers Are EveryWhere*

### **Staff Development and Training**

A retirement planning workshop (discussing IMRF as well as the 457 plan) was offered to full and part-time IMRF employees, and attended by: Forbes, Horner, Minitti, Jancys, Harwood, Weiss, Tardy-Jones, Daun-Bedford, Whitt, Patton, Girard, McQuirk, Cavanaugh, and McNeil-Marshall. All members of the Adult Department had a tour of Westwood College.

<b>Adult:</b>	George Kalinka	- LACONI-RASS Planning Meeting, Hinsdale PL - Adult Reference Librarian's Network (Topic: Reference Desks), Thomas Ford PL
	B. O'Brien	- RASIG, Books Into Movies, RAILS, Burr Ridge - Readers Advisory SIG on Undiscovered Authors, RAILS
	Denise Murray	- Meeting with LTA student Kelly Dean (2 meetings)
	Jeanne Jesernik	- Marketing Seminars, 5 topics, Dominican University - Adult Reference Librarian's Network, Thomas Ford PL
	Chris Keefe	- The New Learning Express Library 3.0 Webinar
<b>Circulation:</b>	J. Lombardo	-SWAN Circulation Advisory Committee Meeting, Burr Ridge
<b>Children's:</b>	Mary Ann Steinhaus	- Learning Express Library - Microsoft Word 2013 Course 3: Intermediate - Woodridge PL Database program
<b>Administration:</b>	SMMarshall	-SWAN Committee of the Whole Meeting, Oak Lawn PL -Edge Assessment and Per Capita Workshop with Trustee Bloom, RAILS, Burr Ridge - 3 Rotary Meetings

### **Library Operations**

Circulation for the month of July was 67,042, 1% decrease from July 2013  
Registered borrowers number 22, 564 – 68.4% of the jurisdictional population.  
People Count for the Month: 56,020