

Library Administrator's Report September, 2014

September was Library Card Sign-Up Month. This year we gave out packages of tissue and pens with the Library logo and entered all those who signed up in a drawing for one of four \$25 gift certificates to a Woodridge restaurant. We had 255 people sign up during the month. Comparative statistics follow.

Our first participation at the District 66 Foundation Community Day took place Sept. 13. We sent Jeanne Jesernik from the Adult Dept. and Kate Lehman from the Children's Dept. We are estimating attendance at our booth by counting the number of entries into the Guess the Kisses Number contest. We also sent a Circulation staff member to the Metropolitan Family Services program at the Community Resource Center Building (see Children's program listing below) to sign people up for library cards.

Library Programs and Services

Children's: Baby Lapsit I & II, 16 sessions; 172
Toddler Time, 12 sessions; 128
Storytime, 16 sessions; 63
Saturday Drop-In Story Time, 4 sessions; 23
Spanish Storytime, 4 sessions; 15
International Storytime, 1 session; 14
Krafty Kidz; 7
No School Special - LEGO club, 1 session; 20
Metropolitan Family Services "Parents as Partners" Program at Community Resource Center Building for primarily Hispanic parents and children, 1 session; 30

Young Adult: **GOAT** (Group of Advising Teens); 20
Practice ACT; 23

Adult: Library Card Sign-Up Month (Drawing for 4 gift certificates); 255

	2014	255
	2013	236
	2012	181
Chart of	2011	244
Comparisons	2010	237
	2009	263

The Limitations: Music; 40
Library Needlers; 11
Judi Strauss: When Someone You Love Passes On; 14
iPad Roundtable: 12
Book a Librarian; 6
Team 66 Community Day; 88
Computer Classes: 9 classes: Intro to MS Excel 2010, 2 sessions; Intermediate MS Excel 2010; Computer Basics; Files and Folders; Getting Started with Windows 8.1, 2 sessions; Intro to MS PowerPoint 2010 Parts 1 and 2; 72
Book Discussions: *The Obituary Writer* by Hood; *The Bartender's Tale* by Doig; and Crime Readers: *Tug of War* by Cleverly; 32
Art Display: Evangeline and Dharma Alagaratnam: Birds of a Feather (acrylics and photos)
Meet the Artists Reception; 75 (Sales of the art work raised \$3000 to provide art supplies for the community center in the couple's native village in Sri Lanka.)

Services: Reference Questions: 2295 Adult/YA and 1197 Children's
Public PC Sessions: 4486 Adult/YA and 597 Children's
Interlibrary Loans Received: 3954
Outreach Visits: 9
Volunteer Hours: 6.5 from Community Service, 161 from Adults, 13.5 from YA

Displays: Adult/YA Department: Audiobooks; Banned Books; Multicultural Books; What's Going On?

Children's: Pura Belpre Award (Hispanic Heritage Month); Wild and Wacky Calendar; Healthy Lifestyle; Grandparent's Day; Patriot's Day; Hispanic Heritage Month; German/America Heritage Month; Rosh Hashanah; Early Literacy; Homerun Hits Fiction; Down on the Farm Fiction; Baseball Non-Fiction; Farm Non-Fiction; Farms Storytime; Dinosaurs Storytime; Pets Storytime; Sensational Sea Life; Banned Books

Staff Development and Training

All full-time staff attended the health and life insurance meeting held on Sept. 11 by our broker. A sample of the benefits brochure will be attached to this report for Board members to review.

Adult:	George Kalinka	- LACONI Streaming Media program, Naperville PL - MediaOnDemand Networking Meeting, Woodridge PL`
	Chris Keefe	- Overdrive for Libraries Training Video - Speaking With Substance and Style
	Denise Murray	- LACONI Streaming Media program, Naperville PL - MediaOnDemand Networking Meeting, Woodridge PL
	B.VanOpdorp	- Overdrive Streaming Video Training Video - Overdrive E-reading Room for Kids & Teens Training Video - Overdrive for Libraries Training Video - Photoshop Elements 13 Training Video at Lynda.com
	Brenda O'Brien	- LACONI Streaming Media program, Naperville PL - WordPress Training Video at Lynda.com - RASIG Hard Boiled Mysteries Discussion, RAILS - MediaOnDemand Networking Meeting, Woodridge PL
	Joel Meisenheimer	- LACONI Streaming Media Program, Naperville PL
Circulation:	Julie Lombardo	- SWAN Circulation Advisory Committee meeting, RAILS - Sirsi/Dynix Train the Trainer session, RAILS
Tech Services	Amy Weiss	- LACONI TSS: RDA AV Cataloguing with DVDs and CDs - Webinar: Making Your Job Easier with Symphony and BLUEcloud
Children's	S.Daun-Bedford	- NWYS meeting, North Riverside - CSLP Rules of Use Committee conference call - NWSS YS Managers meeting, Woodridge PL
	Kelly Girard	- Midwest Tape Vendor Webinar
	Elizabeth Burns	- Booklist webinar: The Scoop on Series Non-Fiction: What's New for Fall 2014
	Mary Ann Steinhaus	- Booklist Webinar: The Scoop on Series Non-Fiction: What's New for Fall 2014
Admin.	S. McNeil-Marshall	- Learning Express Library: MS Word 2013 Course 4: Intermediate - 5 Rotary Meetings - SWAN Quarterly Meeting, RAILS
	Patti Naisbitt	- FireSign & Constant Contact training - Training from Kay Kohut on job areas

Circulation for the month of September was 51,169, an **increase** of 2% from September, 2013.
Registered borrowers number 22,576 which is 68.5% of the jurisdictional population.
People/Door Count for the month: 42,768