

## **Library Director's Report May, 2016**

This month the Woodridge Public Library had their yearly volunteer luncheon, where we express our appreciation for all of the wonderful work our volunteers do for us, whether it be helping pull books to fill holds, helping stock the book sale shelves, or providing vital assistance to our homebound delivery service. Pam Whitt, our volunteer coordinator, did a wonderful job organizing this event.

I met with John Eallonardo and Jack Hayes from Frederick Quinn to discuss what needs to be done regarding current building needs, final items on our construction project, and looking forward to the next phase of the construction project. For our most immediate needs, they will be assisting us with putting a bid together for our exterior building steel and curtain wall repainting. Because our exterior steel beams have an intumescent product on them to prevent melting in a fire, they must be regularly repainted with a specialized paint product as a matter of standard maintenance. I anticipate this project being completed by mid-September. Frederick Quinn will also be assisting us with an assessment of our HVAC system and will develop a bid document after completing that assessment.

### **Library Programs and Services**

**Children's:** 1000 Books Before Kindergarten; 10 additional; 375 total in the program  
Pop-up Storytime, 3 sessions; 47  
Homeschool LEGO Club; 61  
Elizabeth Ide Career Day; 80  
Summer Reading Club School Visits, 16 Presentations; 2,332 Students

**Teen:** Jefferson Junior High School Visit; 150

**Adult:** All About E-Books; 7  
Annual Volunteer Luncheon; 20 volunteers attended, 3 Board members, 8 staff members  
Lisle Job Club; 12  
Paint Your Garden with Plants; 25  
ISAC College Planning 101; 17  
Free Comic Book Day; 75  
Costumes Downton Abbey; 46  
Chess Club; 8  
Hearing Screening; 21  
Mo Beat Blues Music Show; 79  
Library Needlers; 6  
Genealogy in Training Lab; 9  
Medicare 101; 49  
Adult Coloring: Mandalas; 16

### **Community Outreach**

Bilingual Night School District 68; 200  
JANO: Waterbury Park Opening; 55  
Jaycees Salute to Summer; 60  
Book Discussions: *The Book of Unknown Americans* by Cristina Henríquez, *The Wright Brothers* by David McCullough, and *Case Histories* (Crime Readers) by Kate Atkinson; 28  
Computer Classes: Intro to Microsoft PowerPoint 2016: Part 1 & 2, Introducing: Lynda.com (general program), Discover the Cloud with Google Drive, Finding Information with ReferenceUSA; 44  
Art Display: Jay Moore: Thread Art  
Meet the Artist's Reception: 25

**Services:** Reference Questions: 3,037 Adult/Teen and 922 Children's  
Public PC Sessions: 4,310 Adult/Teen and 361 Children's  
Interlibrary Loans Received: 3,282

Outreach Visits: 9  
Home Page Views: 19,625  
Study Rooms: 814  
Volunteers: 3.5 hrs. from Community Service, 140.25 from Adults, none from Teens  
Notary Services: 16  
Meraki Wireless Unique Users: 1982

**Displays:** Adult/Teen Department: *Mother's Day Books; WHODUNIT? Mystery Month Classic Mysteries; Star Wars Day: May 4<sup>th</sup>; What's Happening?; Book to Film Adaptations; Comic Book/Graphic Novel Film Adaptations*  
Children's: *Horn Book Award; Bike Safety Month; Favorites; Baby Animals; Sports; Follow the Clues and Solve a Mystery*

**Staff Development:**

Additional staff development opportunities are listed below.

<b>Adult:</b>	Meghan Hall	- Webinar: Find the Information You Need!	
	Chris Keefe	- Webinar: Five Levels of Leadership	
		- Webinar: Coding for Librarians	
	Denise Murray	- 3D Printing Summit, Naperville 95 <sup>th</sup> St Library	
		- Readers' Advisory: Bridging the Physical/Virtual Divide	
		- HTML & CSS on Codecademy	
	Brenda O'Brien	- RASIG: Contemporary Books About Clergy	
		- BookExpo America	
	Beth Van Opdorp	- Lynda.com Publisher Essentials Online Training	
<b>Children's:</b>	S. Daun-Bedford	- NWYS Meeting, Indian Prairie PL	
		- CSLP (Collaborative Summer Library Program) Rules of Use, Conference Call Meeting	
	Kelly Girard	- Reaching Forward Conference, Donald E. Stephens Convention Center, Rosemont (Attachment A)	
	Elizabeth Burns	- Reaching Forward Conference, Donald E. Stephens Convention Center, Rosemont (Attachment A)	
	Mary Ann Steinhaus	- Reaching Forward Conference, Donald E. Stephens Convention Center, Rosemont (Attachment A)	
		- Webinar: Boosting Brain Power	
	Shireen Tyberg	- Amping up your Stem Program	
		- Youth Announcements Summer 2016	
	<b>Circulation:</b>	J. Lombardo	- Consortia Meeting, RAILS
			- Circulation Advisory Committee Meeting, RAILS
	Lisa Jones	- Reaching Forward Conference, Donald E. Stephens Convention Center, Rosemont (Attachment B)	
		- Traveling Library: Grand Opening of new Splash Park, Waterbury Apartments	
	Dee Thurman	- Reaching Forward Conference, Donald E. Stephens Convention Center, Rosemont (Attachment C)	
	Aaron Hawkins	- Traveling Library: Grand Opening of new Splash Park, Waterbury Apartments	
		- Traveling Library: "Salute to Summer" sponsored by Woodridge Jaycees, Castaldo Park	
	Dawn Kalis	- Traveling Library: "Salute to Summer" sponsored by Woodridge Jaycees, Castaldo Park	
<b>Collection Services:</b>	Amy Weiss	Reaching Forward Conference, Donald E. Stephens Convention Center, Rosemont (Attachment D)	
		- LACONI Technical Services Section's Program on Cataloging Boot Camp for A/V, Schaumburg Township District Library	
		- Technical Services Networking Group meeting, Tinley Park PL	
		- LACONI Middle Managers Section's Program on Leadership, Management and the Power of Chocolate, Poplar Creek PL	
		(With speaker Kelly Krieg-Sigman, Director of the LaCrosse, WI PL	

Cindy Tardy-Jones	- Reaching Forward Conference, Donald E. Stephens Convention Center, Rosemont (Attachment E)
Patsy Horner	- SWAN SirsiDynix Cataloging Training, RAILS
<b>Administration</b> Pam Dubé	- Meeting with Auditors (Sikich, LLP)
	- Meeting with Southwest Suburban Immigration Project
	- SAM/SWAN Meeting
	- Meeting with Frederick Quinn, re: renovation
	- FLSA Seminar
	-Community Engagement Seminar
Patricia Harwood	- FLSA Seminar

Circulation for the month of May was 46,552, a 2% increase over May 2015.

Registered borrowers number 24,637 which is 74.7% of the jurisdictional population.

People/Door Count for the month: 42,028