

## **Library Director's Report August, 2016**

We are finally getting ready to launch our new web site on October 3<sup>rd</sup>. The staff who were involved in this effort did a tremendous amount of work, both in terms of feedback on the design of the site as well as working out the content. Denise Murray, in particular, put a great deal of effort into updating content and touching base with everyone. She has also been updating two sites as we go through this interim period before we launch the new web site. We're hugely pleased with the look and functionality of the site. It is extremely user-friendly for mobile devices and will be far easier for staff to update the site.

We have sent out the invitations for the joint Village/Library Board event on October 11<sup>th</sup>. This will be held from 6:30 – 730 PM in our Meeting Room. This is an opportunity for the two Boards to mingle and talk in a casual environment, and a chance for me to discuss next year's library plans with a captive audience. Patti did a wonderful job with the invitation; it was our first official document with the new logo. She's also working on getting some small giveaway items for the event that will tie in to our anniversary plans.

### **Library Programs and Services**

**Children's:** Pop Up Storytime, 2 sessions; 35  
Passive Program: Decorate a Fan; 20  
1000 Books Before Kindergarten; 9 additional; 413 total in the program

**Teen:** Practice ACT; 30

**Adult:** Weekly Lisle Job Club; 25  
Voter Registration; 12  
Houdini; 42  
Resumé Workshop; 19  
Bel Senore Music; 34  
Coloring Club; 4  
Interviewing Workshop; 18  
Library Needlers; 8  
Genealogy in the Lab; 6  
Pokémon Go; 54  
Can You Eat a Raspberry Pi?; 18  
iPad Q&A; 4  
Android Q&A; 2  
Introducing: Lynda.com; 5  
Book Discussion: No Book Discussion for the month of August  
Computer Classes: Intro to Microsoft PowerPoint: Part 1&2, Intro to Microsoft Publisher, Getting Started with Windows 10, Discover the Cloud with Google Drive; 46  
Art Display: Scott Yao; Oils (Extended)

### **Community Outreach**

Summer Lunch Program: Northern Illinois Food Bank & West Suburban Pantry; 232

**Services:** Reference Questions: 3321 Adult/Teen and 780 Children's  
Public PC Sessions: 5452 Adult/Teen and 895 Children's  
Interlibrary Loans Received: 3876  
Outreach Visits: 13  
Home Page Views: 26,681  
Study Rooms: 508  
Volunteer Hours: 10 from Community Service, 149.25 from Adults, 39.5 from Teens

Notary Services: 19  
Meraki Wireless Unique Users: 2017

**Displays:** Adult/Teen Department: *National Parks Centennial; Summer Reading Summer Olympics; If You Liked "Game of Thrones" You'll Like These; What's Going On?; Family Sagas*

Children's: *Notable Children's Books; Back to School with Parent Teacher Resources; Friendship Day; Olympics; National Dog Day; Ocean Animals; Camping; Ocean Fun; Ewww Gross*

### **Staff Development and Training**

We had a Staff In-Service half day from 9AM - 1PM on August 26<sup>th</sup>. I did a presentation on our budget, a demo of the new web site, and discussed the status of our vacant positions and our renovation plans. We then broke into small groups to do brainstorming sessions to solicit ideas for our 50<sup>th</sup> Anniversary. This was extremely productive and helpful, with many creative ideas generated. We then had department meetings before opening up the library at 1:00.

What I would like to do in the future is add an additional staff development day to our yearly schedule, but make all of them half days. If we have three a year (April, August, and December), it allows for regular direct communication with all staff, but making them half a day on Friday mornings reduces the inconvenience to patrons. When I bring the 2017 holiday closures to the Board for approval, I will include these days in the document.

In addition, the following staff development also took place:

<b>Adult:</b>	Chris Keefe	- Webinar: Design Thinking and Makerspaces
	Brenda O'Brien	- Booklist Webinar: Best Bets for Book Groups
<b>Children's</b>	Kelly Girard	- Webinar: New Twists on Storytime
	Elizabeth Burns	- Booklist Webinar: Stellar Series Nonfiction for Fall
	Paula Leonard	- Booklist Webinar: Tips for Storytime Success
	Shireen Tyberg	- Webinar: Tips for Storytime Success
<b>Circulation</b>	Julie Lombardo	- SAM/SWAN Consortia Meeting, RAILS
<b>Collection Services</b>	Amy Weiss	- RAILS Technical Services Networking Group, Wauconda Area PL District
		- Technical Services Roundtable, Tinley Park PL
	Cindy Jones	- SWAN SirsiDynix Cataloging Training, RAILS
	Patsy Horner	- Technical Services Roundtable, Tinley Park PL
<b>Administration:</b>	Pam Dubé	- Rotary Meetings, Tuesdays
		- Chamber Lunch
		- Woodridge Mini-Triathlon
		- Meeting w/ Mayor
		- Meeting w/ Director of Community Development
		- Interviews for Head of Children's Dept.
	Patti Naisbitt	- Intergovernmental Agreement Meeting, District 68
		- New Website Training
		- Chamber Lunch: New Teachers

### **Library Operations**

Circulation for the month of August was 54,019, a 3% increase over August, 2015.  
Registered borrowers number 25,214 which is 76.5% of the jurisdictional population.  
People Count for the Month: 43,287