

**WOODRIDGE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
VIRTUAL BOARD MEETING
March 15, 2023**

CALL TO ORDER

President Majewski called the regular monthly meeting of the Woodridge Public Library Board to order at 7:30 pm.

ROLL CALL

The following trustees were present: Staszak, Heneghan, Bloom, Whiteside, James, Majewski

Absent: Thompson

Also present: Patti Naisbitt, PR & Program Coordinator
Deb Fowler, Administrative Assistant

MINUTES

MOTION by Trustee Staszak, second by Trustee Bloom to approve the February 15, 2023 minutes of the regular meeting of the Library Board.

AYES: Staszak, Bloom, Heneghan, Whiteside, James, Majewski
NAYS: None
ABSTAIN: None

MOTION by Trustee Bloom, second by Trustee Staszak to approve the February 15, 2023 minutes of the Executive Session.

AYES: Staszak, Bloom, Heneghan, Whiteside, James, Majewski
NAYS: None
ABSTAIN: None

RECOGNITION OF PUBLIC

No one from the public attended or submitted comment.

CONSENT AGENDA

MOTION by Trustee Bloom, second by Trustee Staszak to approve Items A, B, C, & D of the Consent Agenda.

- A. Library Payroll for the month of February 2023 in the amount of \$124,620.64
- B. Personnel Report for the month of February indicating 1 staffing change
- C. Bank Register Report 2/1/23-2/28/23, totaling \$87,247.31
- D. Invoice Expense Allocation Report for Invoices paid in February 2023

AYES: Bloom, Staszak, Heneghan, Whiteside, James, Majewski
NAYS: None
ABSTAIN: None

DISCUSSION ITEMS WITH NO ACTION

Library Director’s Report

PR & Program Coordinator and Acting Director, Patti Naisbitt reported Illinois Secretary of State Alexi Giannoulias introduced House Bill 2789 - the Right to Read Bill. This bill is designed to prevent book banning in the state of Illinois. RAILS, ILA, and SWAN support it. If public or school libraries do not comply with the bill requirements, they could jeopardize state funding. The Board may choose to reach out to their local representative to encourage support of the bill. Ms. Naisbitt will keep the Board abreast as the bill moves along.

We continue to see the building being busy. There was a successful craft event pertaining to Black History Month geared toward younger families.

The Statement of Economic Interest forms have been sent out. The trustees were encouraged to complete and submit the form before April 30, 2023.

Monthly Statistical Reports

Income Statement as of February 28, 2023

PRESIDENT’S REPORT

None

NEW BUSINESS

Health and Dental Insurance Renewal for 2023-2024

The health insurance renewal for the period covering July 1, 2023 to June 30, 2024 includes a 3.67% increase. The dental insurance PPO plan premium is increasing 6%. The dental insurance HMO has no increase and the vision insurance renews in 2024 so there are no rate increases for these two plans.

MOTION by Trustee James, second by Trustee Whiteside to approve accepting United Health Care Choice Plus PPO employee medical insurance plan covering July 1, 2023 through June 30, 2024, accepting Delta Dental HMO and Delta Dental PPO employee dental insurance plans covering July 1, 2023 through June 30, 2024, and maintaining the current library and staff contribution structure

AYES: James, Whiteside, Bloom, Staszak, Heneghan, Majewski
NAYS: None
ABSTAIN None

Approval of Technology Policy

This policy was up for review and some minor changes were included further clarifying that altering physical equipment is not allowed, as well as more fully outlining the Library is not limited by the examples in our policy.

MOTION by Trustee James, second by Trustee Whiteside to approve the Woodridge Public Library Technology Policy

AYES: Whiteside, James, Bloom, Staszak, Heneghan, Majewski
NAYS: None
ABSTAIN None

Exterior Project Update

At the February 15, 2023 Board Meeting the Board received an update from the architect and the construction management company regarding breaking up the original scope of the bid for the Exterior Steel Project into two parts--painting/intumescent repair and metal panel system installation. This has proved to be a more successful approach as they have reported more interest on bidding from contractors. Sealed bids are scheduled to be open on Thursday, March 16, 2023 at 2:00pm at the Library. A Special Board Meeting via Zoom to discuss and vote on recommended contractors for the project and special services and fees for Frederick Quinn Construction Management was tentatively scheduled for Wednesday, March 22nd at 7:00pm with Tuesday, March 28th at 7:00pm serving as an alternate date.

There was discussion regarding the Library's Meeting Room Policy and use of the meeting room by outside groups.

There was discussion about recent telephone outages.

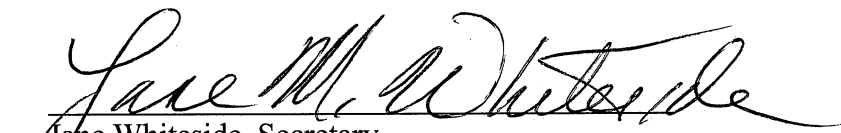
UNFINISHED BUSINESS

ADJOURNMENT

There being no further business, motion by Trustee Whiteside, second by Trustee James to adjourn the meeting at 8:32 pm.

AYES:	Whiteside, James, Staszak, Heneghan, Bloom, Majewski
NAYS:	None
ABSTAIN	None

These minutes were approved by the Board of Trustees.


 Jane Whiteside, Secretary

4-20-23
 Date

Debra Fowler, Recording Secretary