

**WOODRIDGE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MAHLKE MEETING ROOM - 2ND FLOOR
March 20, 2024**

CALL TO ORDER

President Majewski called the regular monthly meeting of the Woodridge Public Library Board to order at 7:30 pm.

ROLL CALL

The following trustees were present: Staszak, Whiteside, James, Thompson, Majewski

Absent: Heneghan, Bloom

Also present: Patti Naisbitt, Library Director
Deb Fowler, Administrative Assistant

MINUTES

MOTION by Trustee James, second by Trustee Whiteside to approve the February 21, 2024 minutes of the regular meeting of the Library Board.

AYES: James, Whiteside, Staszak, Thompson, Majewski
NAYS: None
ABSTAIN: None

RECOGNITION OF PUBLIC

No one from the public attended or submitted comment.

CONSENT AGENDA

MOTION by Trustee Staszak, second by Trustee Thompson to approve Items A, B, C, & D of the Consent Agenda.

- A. Library Payroll for the month of February 2024 in the amount of \$213,650.95
- B. Personnel Report for the month of February indicating 1 staffing change
- C. Bank Register Report 2/1/24-2/29/24, totaling \$170,441.83
- D. Invoice Expense Allocation Report for Invoices paid in February 2024

AYES: Staszak, Thompson, Whiteside, James, Majewski
NAYS: None
ABSTAIN: None

DISCUSSION ITEMS WITH NO ACTION

Library Director's Report

Director Naisbitt reported on the hiring of our new Facilities Supervisor who has taken charge of building renewal efforts and strategically working on maintenance projects, which has had an immediate and positive impact. We are excited about having him on board.

February was a good energetic month. We received a letter from a patron who is, "...truly grateful to have such an amazing resource for my family so close to home. From the bottom of my heart, thank you! You'll never know the impact you've had on so many families in our community."

Monthly Statistical Reports

Income Statement as of February 29, 2024

PRESIDENT'S REPORT

President Majewski reported we are fortunate to have the exterior panel project completed.

NEW BUSINESS

Study Room Policy Update

There was discussion regarding the modifications in the policy resulting in some additional minor revisions.

MOTION by Trustee James, second by Trustee Staszak to approve the revised Study Room Policy including the additional revisions as discussed.

AYES: James, Staszak, Thompson, Whiteside, Majewski

NAYS: None

ABSTAIN None

LACONI Trustee Banquet Invite

The trustees were invited to attend the Annual LACONI (Library Administrators Council of Northern Illinois) Trustee Banquet taking place on Friday, May 3rd in Oak Park, IL.

UNFINISHED BUSINESS

Exterior Steel Renovation Warp Up

Director Naisbitt received verbal confirmation from Williams Architects and FQC that the Exterior Steel Renovation was substantially complete.

EXECUTIVE SESSION

MOTION by Trustee Staszak, second by Trustee James to go into Executive Session at 8:00 pm to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific Library employees (5 ILCS 120/2(c)(1)).

AYES: Staszak, James, Whiteside, Thompson, Majewski

NAYS: None

ABSTAIN: None

MOTION by Trustee James, second by Trustee Staszak to return to open session at 8:07 pm.

AYES: James, Staszak, Whiteside, Thompson, Majewski

NAYS: None

ABSTAIN: None

Approval of Library Director's Compensation

MOTION by Trustee James, second by Trustee Staszak to approve a 5.5% pay increase plus \$2,850 bonus bringing the total annual compensation to \$140,000. This increase is based upon a positive performance review and within the guidelines of the Woodridge Public Library FY2024 Employee Compensation Plan.

AYES: James, Staszak, Whiteside, Thompson, Majewski
NAYS: None
ABSTAIN: None

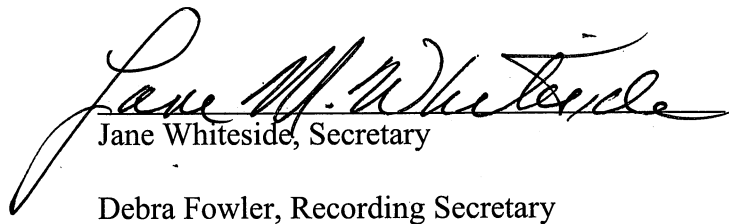
Members of the Board expressed their satisfaction with Director Naisbitt's performance. She, in turn, expressed her gratitude and enjoyment of working with the Board and staff.

ADJOURNMENT

There being no further business, motion by Trustee James, second by Trustee Whiteside to adjourn the meeting at 8:13 p.m.

AYES: James, Whiteside, Staszak, Thompson, Majewski
NAYS: None
ABSTAIN: None

These minutes were approved by the Board of Trustees.


Jane Whiteside, Secretary
Debra Fowler, Recording Secretary

4-17-2024
Date