

**WOODRIDGE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
MAHLKE MEETING ROOM - 2ND FLOOR  
July 16, 2025**

**CALL TO ORDER**

President Majewski called the regular monthly meeting of the Woodridge Public Library Board to order at 7:30 pm.

**ROLL CALL**

The following trustees were present: Bloom, Whiteside, Casserly, Majewski

Absent: Staszak, James, Thompson

Also present: Patti Naisbitt, Library Director  
Deb Fowler, Administrative Assistant

**MINUTES**

MOTION by Trustee Whiteside, second by Trustee Bloom to approve the June 18, 2025 minutes of the regular meeting of the Library Board.

AYES: Whiteside, Bloom, Casserly, Majewski  
NAYS: None  
ABSTAIN: None

**RECOGNITION OF PUBLIC**

No one from the public attended or submitted comment.

**CONSENT AGENDA**

MOTION by Trustee Bloom, second by Trustee Whiteside to approve Items A, B, C, & D of the Consent Agenda.

- A. Library Payroll for the month of June 2025 in the amount of \$161,756.25
- B. Personnel Report for the month of June indicating 1 staffing change
- C. Bank Register Report 6/1/25-6/30/25, totaling \$155,957.71
- D. Invoice Expense Allocation Report for Invoices paid in June 2025

AYES: Bloom, Whiteside, Casserly, Majewski  
NAYS: None  
ABSTAIN: None

**DISCUSSION ITEMS WITH NO ACTION**

**Library Director's Report**

Director Naisbitt reported summer reading is going well and strong attendance at new summer storytimes. Every quarter the Children's Department will offer a storytime highlighting a different language and culture.

Woodridge residents received an end of the school year mailer from District 68 announcing the launch of our joint Student Library Card program.

Director Naisbitt reported that our Children's Services Manager, Jessica Smith has been nominated for the Illinois Library Association (ILA) Children's Librarian of the year.

Saturday, November 22nd is the date for the next Winterfest. The event will take place earlier in the day. Director Naisbitt is recommending closing the library during Winterfest hours, however, details are still being worked out. This topic may come back to the Board for approval to close earlier on that date.

Director Naisbitt will be attending Library Director University in Bloomington, IL August 4-6, 2025.

Williams Architects will be presenting a proposal for space planning at the August 20th Board Meeting.

#### Monthly Statistical Reports

There was discussion on the overall increase in circulation statistics.

#### Income Statement as of June 30, 2025

### **PRESIDENT'S REPORT**

President Majewski had nothing to report.

### **NEW BUSINESS**

#### **Approval of FY2026 Salary Schedule and Employee Compensation Plan**

There was discussion regarding the Salary Schedule, salary adjustments and staffing levels. The Board expressed a desire to compensate staff in a manner that supports employee retention.

MOTION by Trustee Casserly, seconded by Trustee Bloom to approve the Woodridge Public Library FY26 Salary Schedule and Employee Compensation Plan as presented.

AYES:	Casserly, Bloom, Whiteside, Majewski
NAYS:	None
ABSTAIN:	None

#### **Approval of Adopting a Library Use Policy to Replace Behavior Policy**

Discussion took place regarding changes to the former *Behavior Policy* now referred to as the *Library Use Policy*.

MOTION by Trustee Whiteside, seconded by Trustee Casserly to approve a new *Library Use Policy* to replace the current *Behavior Policy*, which will be rescinded.

AYES:	Whiteside, Casserly, Bloom, Majewski
NAYS:	None
ABSTAIN:	None

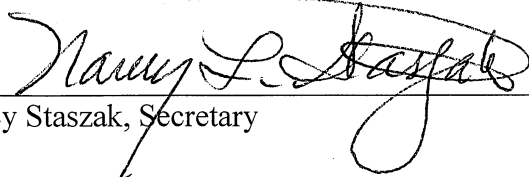
### **UNFINISHED BUSINESS**

### **ADJOURNMENT**

There being no further business, motion by Trustee Bloom, second by Trustee Whiteside to adjourn the meeting at 8:06 p.m.

AYES:	Bloom, Whiteside, Casserly, Majewski
NAYS:	None
ABSTAIN	None

These minutes were approved by the Board of Trustees.

A handwritten signature in cursive script, appearing to read "Nancy L. Staszak", written over a horizontal line.

Nancy Staszak, Secretary

Debra Fowler, Recording Secretary

8/20/25

Date