

**WOODRIDGE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MAHLKE MEETING ROOM - 2ND FLOOR
May 21, 2025**

CALL TO ORDER

President Majewski called the regular monthly meeting of the Woodridge Public Library Board to order at 7:30 pm.

ROLL CALL

The following trustees were present: Staszak, Bloom, Whiteside, James, Casserly, Thompson, Majewski

Absent: None

Also present: Patti Naisbitt, Library Director
 Deb Fowler, Administrative Assistant

MINUTES

MOTION by Trustee Staszak, second by Trustee Bloom to approve the April 16, 2025 minutes of the regular meeting of the Library Board.

AYES: Staszak, Bloom, Whiteside, James, Casserly, Thompson, Majewski

NAYS: None

ABSTAIN: None

RECOGNITION OF PUBLIC

There was no comment from the public

ELECTION OF BOARD OFFICERS 5/25 - 4/27

Our new Trustee, Denese Casserly, was sworn in prior to the start of the meeting and was welcomed by the Board and Director Naisbitt.

Trustees Bloom and Whiteside made up the Nominating Committee. President Majewski thanked them for performing this task. The following slate of officers was presented to the Board to serve the May 2025 through April 2027 term as proposed, including authorizing all officers to be signatories on the Library's financial accounts.

President - John Majewski
Vice President - Bill Thompson
Secretary - Nancy Staszak
Treasurer - Clinton James

The Board discussed rosters for the Finance, Policy and Personnel, and Facilities Committees.

Finance Committee

Clinton James, Chair
Jane Whiteside
Bill Thompson

Policy and Personnel Committee

Judy Bloom, Chair

John Majewski

Nancy Staszak

Facilities Committee

John Majewski, Chair

Clinton James

Nancy Staszak

Denese Casserly

MOTION by Trustee Bloom, second by Trustee Thompson to accept the slate of officers for the Woodridge Public Library 2025 - 2027 term of office for officers and committee assignments as discussed, including authorizing all officers to be signatories on the Library's financial accounts.

AYES: Bloom, Thompson, Staszak, Whiteside, James, Casserly, Majewski

NAYS: None

ABSTAIN: None

CONSENT AGENDA

MOTION by Trustee James, second by Trustee Whiteside to approve Items A, B, C, & D of the Consent Agenda.

- A. Library Payroll for the month of April 2025 in the amount of \$156,107.60
- B. Personnel Report for the month of April indicating 4 staffing changes
- C. Bank Register Report 4/1/25-4/30/25, totaling \$149,316.89
- D. Invoice Expense Allocation Report for Invoices paid in April 2025

AYES: James, Whiteside, Staszak, Bloom, Casserly, Thompson, Majewski

NAYS: None

ABSTAIN None

DISCUSSION ITEMS WITH NO ACTION

Library Director's Report

Director Naisbitt reported on a number of successful spring programs. Over 1,000 people attended the family event *Party with My Peeps*. The petting zoo with live animals was a huge hit along with spring crafts, games and treats. The Children's Department hosted a STEM project: the nurturing and hatching of living chicks. Throughout the hatching cycle, 1,140 people of all ages came to visit plus patrons could watch a video of the chicks hatching and after hatching. The Adult Department hosted an Eco-Sanctuary event, which included a lecture giving tips on native planting, rain barrels, and other conservation efforts.

The Woodridge District 68 Student Card Project has fully launched and been promoted to District 68 families, with 1,600 students receiving a card renewal or new library card. A shout out to our Circulation Department who handled many aspects of this project.

Monthly Statistical Reports

Income Statement as of April 30, 2025

PRESIDENT'S REPORT

President Majewski reported that the Library is busy with spring programming and things are going well. Keep up the good work.

NEW BUSINESS

Approval of Paid Parental leave Policy

Director Naisbitt is recommending the adoption of a paid parental leave policy benefiting Library employees and their families. This policy would run concurrently with the federal Family and Medical Leave Act. There was discussion on the policy and Director Naisbitt answered questions from the Board. Some minor corrections will be made.

MOTION by Trustee Whiteside, second by Trustee Bloom to approve a Paid Parental Leave Policy, which creates a new benefit for eligible Woodridge Public Library employees.

AYES: Whiteside, Bloom, Staszak, James, Casserly, Thompson, Majewski
NAYS: None
ABSTAIN None

UNFINISHED BUSINESS

Open Meetings Act (OMA) and Current Library Policies Overview

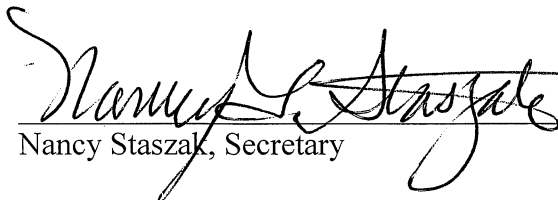
With the addition of our new Board member, Director Naisbitt took the opportunity to review the Open Meetings Act (OMA) training requirements for employees, officers and members. A document on frequently asked questions for public bodies was distributed and discussed.

ADJOURNMENT

There being no further business, motion by Trustee Staszak second by Trustee Bloom to adjourn the meeting at 7:57 p.m.

AYES: Staszak, Bloom, Whiteside, James, Casserly, Thompson, Majewski
NAYS: None
ABSTAIN None

These minutes were approved by the Board of Trustees.



Nancy Staszak, Secretary

Date 6/18/25

Debra Fowler, Recording Secretary