

WOODRIDGE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MAHLKE MEETING ROOM - 2ND FLOOR
January 17, 2024, 7:30 P.M.

- I. Call to Order
 - II. Roll Call
 - III. Approval of Minutes
 - Regular Meeting of Library Board December 13, 2023 Attached
 - IV. Recognition of Public
 - A. Public Comment
 - B. Questions Not Related to Agenda Items
 - C. Questions Related to Agenda Items
 - V. Recognition of Staff Service Milestones
 - VI. Consent Agenda Items
 - These items are considered routine by the Library Board. They will be voted on as one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda and considered separately.*
 - A. Library Payroll for the month of December 2023 in the amount of \$141,339.24 Action Item #1
 - B. Personnel Report for the month of December indicating 2 staffing changes Action Item #2
 - C. Bank Register Report 12/1/23-12/31/23 totaling \$191,360.91 Action Item #3
 - D. Invoice Expense Allocation Report for Invoices paid in December 2023 Action Item #4
- Recommendation: That Consent Agenda Items A, B, C, and D be approved.
- VII. Discussion Items with no Action
 - A. Library Director's Report Information Item #5
 - 1. Monthly Statistical Reports Information Item #6
 - 2. Income Statement as of December, 2023 Information Item #7
 - VIII. President's Report
 - IX. New Business
 - A. Approval of the Bylaws of the Board of Library Trustees Action Item #8
 - B. Approval of the Circulation Policy Action Item #9
 - C. Approval of Employee Handbook Action Item #10
 - D. Public Comments Policy Information Item #11
 - X. Unfinished Business
 - A. Exterior Steel Renovation Update
 - XI. Adjournment

Executive Session Re: Personnel, Real Estate Acquisition & Litigation

Any person needing an accommodation for a disability in order to attend a meeting at the Library should contact the Business Office by telephone at 630-487-2550, by e-mail at ada@woodridgelibrary.org or in writing, not less than five (5) business days prior to the meeting.