

**WOODRIDGE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MAHLKE MEETING ROOM - 2ND FLOOR
February 21, 2024**

CALL TO ORDER

President Majewski called the regular monthly meeting of the Woodridge Public Library Board to order at 7:30 pm.

ROLL CALL

The following trustees were present: Whiteside, James, Thompson, Majewski

Absent: Staszak, Heneghan, Bloom

Also present: Patti Naisbitt, Library Director
Deb Fowler, Administrative Assistant

MINUTES

MOTION by Trustee James, second by Trustee Whiteside to approve the January 17, 2024 minutes of the regular meeting of the Library Board.

AYES: James, Whiteside, Thompson, Majewski

NAYS: None

ABSTAIN: None

RECOGNITION OF PUBLIC

No one from the public attended or submitted comment.

CONSENT AGENDA

MOTION by Trustee Whiteside, second by Trustee James to approve Items A, B, C, & D of the Consent Agenda.

- A. Library Payroll for the month of January 2024 in the amount of \$140,199.66
- B. Personnel Report for the month of January indicating 0 staffing changes
- C. Bank Register Report 1/1/24-1/31/24, totaling \$89,747.52
- D. Invoice Expense Allocation Report for Invoices paid in January 2024

AYES: Whiteside, James, Thompson, Majewski

NAYS: None

ABSTAIN: None

DISCUSSION ITEMS WITH NO ACTION

Library Director's Report

Director Naisbitt provided a brief update on the Exterior Steel Renovation Project. Metal Edge reported that they are reaching the end stages of the panel installation and caulking.

January was busy with programs such as the Adopt a Stuffed Animal Reading Buddy, which was a program designed to encourage children to read aloud to their new "stuffed reading buddy." The

Art Gallery featured a trending artistic technique of “pour painting.” The pieces attracted the attention of many visitors.

There was follow up discussion regarding a damaged book.

Monthly Statistical Reports

Income Statement as of January 31, 2024

PRESIDENT’S REPORT

No report

NEW BUSINESS

Approval of FY2023 Illinois Public Library annual Report (IPLAR)

Director Naisbitt presented the FY2023 IPLAR to the Board and provided a brief summary of its purpose and some of the changes. She reported that more people are feeling comfortable coming back into the Library, which resulted in increased door and program counts. She answered questions from the Board.

MOTION by Trustee Thompson, second by Trustee James to approve Woodridge Public Library’s IPLAR Report for FY2023.

AYES:	Thompson, James, Whiteside, Majewski
NAYS:	None
ABSTAIN	None

Library Director Annual Performance Review, March 2024

The Trustees were instructed to complete the evaluation of the Library Director and return the forms by Friday, March 8th. The necessary documents have been provided to the Trustees to aid in their evaluation, which will take place at the March 20th Board Meeting.

Exterior Renovation: Architect’s Field Notes/Photographs

The February 9, 2024 Field Report by Andy Dogan of Williams Architects provided a brief update regarding the progress on the Exterior Steel Renovation Project. The intumescent paintwork is complete and the installation of the metal panel and trim work is ongoing.

Boiler Replacement Project

The boiler system is reaching its end of life and we are starting to plan for its replacement. We are in the early stages of the process and will work with Williams Architects to assist us going forward. Engineers will provide an assessment along with project design plans and specifications needed to take the project out for sealed bid.

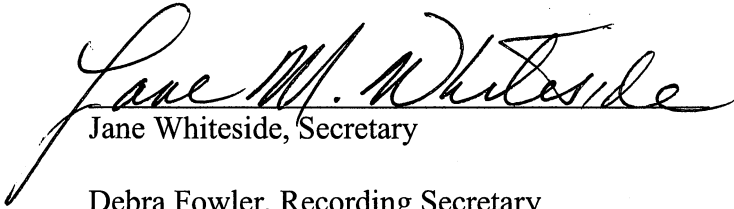
UNFINISHED BUSINESS

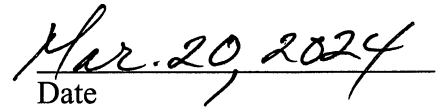
ADJOURNMENT

There being no further business, motion by Trustee Whiteside, second by Trustee James to adjourn the meeting at 7:44pm.

AYES: Whiteside, James, Thompson, Majewski
NAYS: None
ABSTAIN None

These minutes were approved by the Board of Trustees.


Jane Whiteside, Secretary


Date

Debra Fowler, Recording Secretary