

**WOODRIDGE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MAHLKE MEETING ROOM - 2ND FLOOR
July 17, 2024**

CALL TO ORDER

President Majewski called the regular monthly meeting of the Woodridge Public Library Board to order at 7:30 pm.

ROLL CALL

The following trustees were present: Staszak, Heneghan (7:32 p.m.), Bloom, Whiteside (7:31 p.m.), James, Thompson, Majewski

Absent: None

Also present: Patti Naisbitt, Library Director
 Deb Fowler, Administrative Assistant

MINUTES

MOTION by Trustee Staszak, second by Trustee Bloom to approve the June 19, 2024 minutes of the regular meeting of the Library Board.

AYES: Staszak, Bloom, James, Thompson, Majewski
NAYS: None
ABSTAIN: None

Trustee Whiteside arrived at 7:31 p.m.

RECOGNITION OF PUBLIC

No one from the public attended or submitted comment.

CONSENT AGENDA

MOTION by Trustee Bloom, second by Trustee Thompson to approve Items A, B, C, & D of the Consent Agenda.

- A. Library Payroll for the month of June 2024 in the amount of \$149,717.86
- B. Personnel Report for the month of June indicating 1 staffing change
- C. Bank Register Report 6/1/24-6/30/24, totaling \$134,168.76
- D. Invoice Expense Allocation Report for Invoices paid in June 2024

AYES: Bloom, Thompson, Staszak, Whiteside, James, Majewski
NAYS: None
ABSTAIN None

Trustee Heneghan arrived at 7:32 p.m.

DISCUSSION ITEMS WITH NO ACTION

Library Director's Report

Director Naisbitt reported that the Children's staff was busy with a variety of "big Saturday" programs during June. Staff entertained 500 members of the community at the annual Jubilee. Adults were treated to our first Friday night live jazz music program.

Engineers are working on design drawings for our future boiler replacement project. We are gathering estimates for carpet replacement in the meeting room. Our current phone service provider was bought out so we are evaluating our cost-saving options. We are doing more in-house maintenance work and are establishing new safety protocols while this work is taking place.

The Library has ended our PressReader subscription and are now offering patrons free New York Times daily passes, allowing users to read the digital paper.

Monthly Statistical Reports

There was mention of the hefty jump in juvenile book checkouts due to the Summer Reading Program.

Income Statement as of June 30, 2024

PRESIDENT'S REPORT

President Majewski stated summer is going well with good programs and good attendance. Keep up the good work.

NEW BUSINESS

Approval of FY25 Salary Schedule and Employee Compensation Plan

MOTION by Trustee Heneghan, seconded by Trustee Bloom to approve the *Woodridge Public Library FY25 Salary Schedule and Employee Compensation Plan* as presented.

AYES: Heneghan, Bloom, Staszak, Whiteside, James, Thompson, Majewski
NAYS: None
ABSTAIN: None

Approval of Revised Circulation Policy

The Circulation Policy was revised to include the parameters of the new Educator Card, which we are now offering under the Intergovernmental Agreement recently put in place with School District 68.

MOTION by Trustee Thompson, seconded by Trustee Heneghan to approve the revised Circulation Policy.

AYES: Thompson, Heneghan, Bloom, Staszak, Whiteside, James, Majewski
NAYS: None
ABSTAIN: None

UNFINISHED BUSINESS

ADJOURNMENT

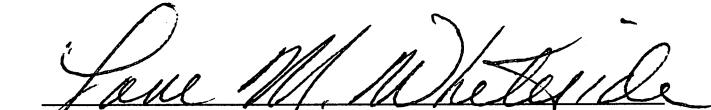
There being no further business, motion by Trustee Thompson, second by Trustee Heneghan to adjourn the meeting at 7:41 p.m.

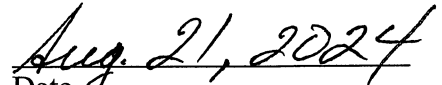
AYES: Thompson, Heneghan, Staszak, Bloom, Whiteside, James, Majewski

NAYS: None

ABSTAIN None

These minutes were approved by the Board of Trustees.


Jane Whiteside, Secretary


Date

Debra Fowler, Recording Secretary