

**WOODRIDGE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
MAHLKE MEETING ROOM - 2ND FLOOR  
January 21, 2026**

**CALL TO ORDER**

President Majewski called the regular monthly meeting of the Woodridge Public Library Board to order at 7:30 pm.

**ROLL CALL**

The following trustees were physically present: Staszak, Bloom, Whiteside, James, Casserly, Thompson, Majewski

Absent:           None

Also present:   Patti Naisbitt, Library Director  
                  Deb Fowler, Administrative Assistant  
                  George Kalinka, Adult & Teen Services Manager

**MINUTES**

MOTION by Trustee James, second by Trustee Thompson to approve the December 17, 2025 minutes of the regular meeting of the Library Board.

AYES:           James, Thompson, Staszak, Bloom, Whiteside, Casserly, Majewski  
NAYS:           None  
ABSTAIN:       None

**RECOGNITION OF PUBLIC**

No one from the public attended or submitted comment.

**CONSENT AGENDA**

MOTION by Trustee Bloom, second by Trustee Staszak to approve Items A, B, C, & D of the Consent Agenda.

- A. Library Payroll for the month of December 2025 in the amount of \$162,576.57
- B. Personnel Report for the month of December indicating 0 staffing changes
- C. Bank Register Report 12/1/25-12/31/25, totaling \$146,005.23
- D. Invoice Expense Allocation Report for Invoices paid in December 2025

AYES:           Bloom, Staszak, James, Thompson, Whiteside, Casserly, Majewski  
NAYS:           None  
ABSTAIN       None

**DISCUSSION ITEMS WITH NO ACTION**

**Library Director's Report**

Director Naisbitt introduced George Kalinka, Adult & Teen Services Manager. The Library is in the early stages of creating a Library of Things (LOT). We have decided to start with circulating the popular Roku streaming devices. George explained what a Roku is and how it works. In an analysis of other Illinois public libraries LOT collections, George determined that Rokus were the overwhelming top LOT checkout. WPL has 20 Rokus offering various streaming services. Discussion is ongoing regarding how long the checkout period will be. Only WPL cardholders will be allowed to check them out.

Director Naisbitt reported on two service milestone employees. Michele Sarussi has been employed for five years and Chris Keefe has been employed for 30 years. The Board expressed their thanks and congratulations for their years of service.

Information was relayed regarding the memorial service for former Library Trustee, Christopher Tripp who passed away on November 9, 2025.

December was busy with a variety of festive holiday programs. The Noon Year's Eve dance party was wonderful with over 400 people attending.

### Monthly Statistical Reports

### Income Statement as of January, 2026

### PRESIDENT'S REPORT

No Report

### NEW BUSINESS

#### **E-Rate and CIPA Compliance**

Director Naisbitt reviewed e-rate funding explaining what it is and why the Library pursues it. E-Rate is a federal program that lowers the cost of internet service for schools and libraries by 20 to 90% (depending on the community's economic need). A requirement of e-rate funding is the Library must comply with the Children's Internet Protection Act (CIPA) by incorporating a number of technological and policy safety measures. The American Library Association endorses e-rate funding.

#### **Approval of Comcast Internet Contract**

After analysis of our future internet needs and lower cost options, it is recommended to move to a fiber internet solution, which could save money and improve service. Leased Lit Fiber is an internet service that is reliable and eligible for significant discounts through federal E-Rate funding.

MOTION by Trustee James, second by Trustee Bloom to approve Comcast E-Rate proposal, providing Fiber Internet Service at 14 IP addresses for \$720 monthly over 60 months beginning after July 2026, contingent upon e-rate funding, which will lower the Library's monthly cost to \$288, and to extend the current Comcast Business Broadband contract through the live start date of the fiber service.

AYES:	James, Bloom, Staszak, Whiteside, Casserly, Thompson, Majewski
NAYS:	None
ABSTAIN	None

#### **Approval of Revised Technology Policy**

MOTION by Trustee Staszak, second by Trustee Bloom to approve revised Technology Policy.

AYES:	Staszak, Bloom, Whiteside, James, Casserly, Thompson, Majewski
NAYS:	None
ABSTAIN	None

**Per Capita Grant Application**

Director Naisbitt reported there are a few changes to the FY2026 Per Capita Grant application. Discussion followed regarding the review of core standards and signifying how the Library is either meeting or showing progress toward meeting the Illinois library standards as most recently adopted by the Illinois Library Association.

**Building & Grounds Illinois Standards Review**

Per the Serving Our Public 5.0 requirements, Director Naisbitt reviewed and discussed the building and grounds action plan and reported how the library is complying. A tour of the Library building and grounds for trustees will be scheduled in the spring or summer.

**UNFINISHED BUSINESS**

**TIF Discussion**

There was discussion about the TIF Joint Review Board and public meetings that Director Naisbitt attended.

**Elevator Modernization Update**

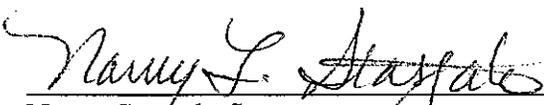
A rendering showing the proposed design for the inside of the elevator cab was discussed

**ADJOURNMENT**

There being no further business, motion by Trustee James, second by Trustee Thompson to adjourn the meeting at 8:24 p.m.

AYES: James, Thompson, Staszak, Bloom, Whiteside, Casserly, Majewski  
NAYS: None  
ABSTAIN None

These minutes were approved by the Board of Trustees.

  
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Nancy Staszak, Secretary

2/18/26  
Date

Debra Fowler, Recording Secretary