

**WOODRIDGE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
MAHLKE MEETING ROOM - 2ND FLOOR  
March 18, 2026**

**CALL TO ORDER**

President Majewski called the regular monthly meeting of the Woodridge Public Library Board to order at 7:30 pm.

**ROLL CALL**

The following trustees were physically present: Staszak, Bloom, Whiteside, James, Casserly, Thompson, Majewski

Absent:               None

Also present:       Patti Naisbitt, Library Director  
                  Deb Fowler, Administrative Assistant

**MINUTES**

MOTION by Trustee Bloom, second by Trustee Whiteside to approve the February 18, 2026 minutes of the regular meeting of the Library Board.

AYES:                Bloom, Whiteside, Staszak, James, Casserly, Thompson, Majewski  
NAYS:                None  
ABSTAIN:            None

**RECOGNITION OF PUBLIC**

No one from the public attended or submitted comment.

**CONSENT AGENDA**

MOTION by Trustee Bloom, second by Trustee Staszak to approve Items A, B, C, & D of the Consent Agenda.

- A. Library Payroll for the month of February 2026 in the amount of \$164,290.10
- B. Personnel Report for the month of February indicating 1 staffing change
- C. Bank Register Report 2/1/26-2/28/26, totaling \$110,849.54
- D. Invoice Expense Allocation Report for Invoices paid in February 2026

AYES:                Bloom, Staszak, Whiteside, James, Casserly, Thompson, Majewski  
NAYS:                None  
ABSTAIN            None

**DISCUSSION ITEMS WITH NO ACTION**

**Library Director's Report**

Director Naisbitt reported a variety of new programs were held throughout February. Staff participated in a number professional development opportunities.

A discussion about proper drainage and other improvements took place between the Library, Public Works and the Village of Woodridge Building Commissioner to discuss exterior maintenance of the parking lot and walkways near the Library building and Town Centre.

There was brief discussion regarding the Web Content Accessibility Guidelines (WCAG) we have to comply with by April 2027.

Monthly Statistical Reports

Income Statement as of February 2026

**PRESIDENT'S REPORT**

President Majewski reported things are going well and keep up the good work.

**NEW BUSINESS**

**Approval of Private Utility and Civil Engineering Topographical Survey**

Director Naisbitt reported the need for a topographical survey of Library and Village property to start the process of addressing some issues we are experiencing on Library property.

MOTION by Trustee Whiteside, second by Trustee Staszak to approve a proposal from JLH Land Surveying Inc. for \$9,500 to complete survey services, with an additional \$2,940 paid to Safe Site Utility Services LLC for a private utility locate for a total of \$12,400.

AYES: Whiteside, Staszak, Bloom, James, Casserly, Thompson, Majewski  
NAYS: None  
ABSTAIN None

**Illinois Public Library Standards Review - Access: Action Plan**

Director Naisbitt touched upon the action and progress of a few of the core standards relating to space needs and illumination. The Library is undergoing a \$50,222 LED ComEd efficiency project with LED replacement lights (cited as improvement of 15 times lifespan and 75% less energy than traditional bulbs). There is no cost to the Library for this project.

**UNFINISHED BUSINESS**

**Notary Discussion**

There was a brief discussion regarding offering notary services at the Library. The consensus of the Board is to continue to refer people to local banks or to local businesses for notary services.

**EXECUTIVE SESSION**

MOTION by Trustee Bloom, second by Trustee Whiteside to go into Executive Session at 7:55 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific Library employees (5 ILCS 120/2(c)(1)).

AYES: Bloom, Whiteside, Staszak, James, Casserly, Thompson, Majewski  
NAYS: None  
ABSTAIN: None

MOTION by Trustee Whiteside, second by Trustee Bloom to return to open session at 8:01 pm.

AYES: Whiteside, Bloom, Staszak, James, Casserly, Thompson, Majewski  
NAYS: None  
ABSTAIN: None

**Approval of Library Director’s Compensation**

MOTION by Trustee James, second by Trustee Staszak to approve a 5.0% plus additional \$1,000 merit increase bringing the total annual compensation to \$153,880. This increase is based upon a positive performance review and within the guidelines of the Woodridge Public Library FY2026 Employee Compensation Plan plus an additional \$1,000.

AYES: James, Staszak, Bloom, Whiteside, Casserly, Thompson, Majewski  
NAYS: None  
ABSTAIN: None

Members of the Board expressed their appreciation for Director Naisbitt and all she has accomplished this past year. She expressed her gratitude to the Board.

**ADJOURNMENT**

There being no further business, motion by Trustee James, second by Trustee Staszak to adjourn the meeting at 8:07 p.m.

AYES: James, Staszak, Bloom, Whiteside, Casserly, Thompson, Majewski  
NAYS: None  
ABSTAIN: None

These minutes were approved by the Board of Trustees.

\_\_\_\_\_  
Nancy Staszak, Secretary

\_\_\_\_\_  
Date

Debra Fowler, Recording Secretary