

**WOODRIDGE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
MAHLKE MEETING ROOM - 2ND FLOOR  
November 19, 2025**

**CALL TO ORDER**

President Majewski called the regular monthly meeting of the Woodridge Public Library Board to order at 7:30 pm.

**ROLL CALL**

The following trustees were present: Staszak, Bloom, Whiteside, James, Casserly, Thompson, Majewski

Absent:               None

Also present:       Patti Naisbitt, Library Director  
                      Deb Fowler, Administrative Assistant

**MINUTES**

MOTION by Trustee James, second by Trustee Staszak to approve the October 15, 2025 minutes of the regular meeting of the Library Board.

AYES:               James, Staszak, Bloom, Whiteside, Casserly, Thompson, Majewski  
NAYS:               None  
ABSTAIN:           None

**RECOGNITION OF PUBLIC**

No one from the public attended or submitted comment.

**CONSENT AGENDA**

MOTION by Trustee Bloom, second by Trustee Whiteside to approve Items A, B, C, & D of the Consent Agenda.

- A. Library Payroll for the month of October 2025 in the amount of \$159,156.65
- B. Personnel Report for the month of October indicating 2 staffing changes
- C. Bank Register Report 10/1/25-10/31/25, totaling \$178,299.07
- D. Invoice Expense Allocation Report for Invoices paid in October 2025

AYES:               Bloom, Whiteside, Staszak, James, Casserly, Thompson, Majewski  
NAYS:               None  
ABSTAIN           None

**DISCUSSION ITEMS WITH NO ACTION**

**Library Director's Report**

Director Naisbitt reported on the passing of former Trustee and Library patron, Christopher Tripp. We are grateful for all his years of dedicated service on the Board of Trustees and patronage to the Library.

The Trustees were invited to the Tree Lighting Ceremony in Town Centre on Saturday, November 22nd.

We had a fantastic October with the Not-So-Scary Haunted House and Trunk or Treat events.

Our Adult Department created a new database featuring a curated list of social services agencies that are relevant to people living in Woodridge. This list is located on the Library's Social Services Resources page of the website. With the closing of Baker & Taylor, staff have found new booksellers and smaller vendors to fulfill material orders.

Director Naisbitt thanked the Board for completing Active Shooter and Harassment Training as required by law.

### Monthly Statistical Reports

### Income Statement as of October 31, 2025

### **PRESIDENT'S REPORT**

President Majewski reported the Winter Program Guide looks great.

### **NEW BUSINESS**

#### **Approval of Reference & Readers' Advisory Policy**

The Reference Service Policy is up for routine review. The title and some other minor changes have been made for clarification.

MOTION by Trustee Thompson, second by Trustee Bloom to rescind the previous Reference Service Policy and replace it with the new Reference and Readers' Advisory Policy.

AYES:	Thompson, Bloom, Staszak, Whiteside, James, Casserly, Majewski
NAYS:	None
ABSTAIN	None

#### **Woodridge TIF District Redevelopment Project Update**

Director Naisbitt provided a synopsis of the 75th Street Corridor Tax Increment Financing (TIF) District and discussion followed. Director Naisbitt will attend an upcoming TIF District Joint Review Board Meeting on December 3rd and serve as the voice of the Library to ask questions and express concerns.

#### **New Illinois Public Library Standards Overview**

Director Naisbitt discussed the new Illinois Public Library Standards overview. Each month she will present an action plan to discuss and review how we are complying with a different standard topic. Trustees are encouraged to review the ongoing standards, similar to the way they regularly review Library policies.

### **UNFINISHED BUSINESS**

#### **Elevator Modernization Update**

Director Naisbitt reported things are moving along with the project. We will sign a contract soon and anticipate work will begin in 2026.

There was some discussion regarding *I Love My Library* yard signs as a way to raise awareness about the Library.

## **ADJOURNMENT**

There being no further business, motion by Trustee Staszak, second by Trustee Bloom to adjourn the meeting at 8:21 p.m.

AYES:	Staszak, Bloom, Whiteside, James, Casserly, Thompson, Majewski
NAYS:	None
ABSTAIN	None

These minutes were approved by the Board of Trustees.

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Nancy Staszak, Secretary

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Date

Debra Fowler, Recording Secretary