

**WOODRIDGE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MAHLKE MEETING ROOM - 2ND FLOOR
February 19, 2025**

CALL TO ORDER

President Majewski called the regular monthly meeting of the Woodridge Public Library Board to order at 7:34 pm.

ROLL CALL

The following trustees were present: Staszak, Bloom, Whiteside, Majewski

Absent: Heneghan, James, Thompson

Also present: Patti Naisbitt, Library Director
Deb Fowler, Administrative Assistant

MINUTES

MOTION by Trustee Staszak, second by Trustee Whiteside to approve the January 15, 2025 minutes of the regular meeting of the Library Board.

AYES: Staszak, Whiteside, Bloom, Majewski

NAYS: None

ABSTAIN: None

RECOGNITION OF PUBLIC

Mr. Ronald Campbell and Sharon Pfister were present but had no comment. Denese Casserly was also present and provided a statement on her running for a Library Board Trustee position in the upcoming consolidated election. Ms. Casserly provided background information, how she utilizes the Library and her desire to serve on the Library Board.

CONSENT AGENDA

MOTION by Trustee Whiteside, second by Trustee Bloom to approve Items A, B, C, & D of the Consent Agenda.

- A. Library Payroll for the month of January 2025 in the amount of \$226,620.53
- B. Personnel Report for the month of January indicating 1 staffing change
- C. Bank Register Report 1/1/25-1/31/25, totaling \$127,092.23
- D. Invoice Expense Allocation Report for Invoices paid in January 2025

AYES: Whiteside, Bloom, Staszak, Majewski

NAYS: None

ABSTAIN: None

DISCUSSION ITEMS WITH NO ACTION

Library Director's Report

Director Naisbitt reported two new boilers have been installed successfully. January was filled with great programming. A veterinarian hosted storytime and then children had an opportunity to practice caring for animals in a variety of stations setup around the library. Stuffed animals had fun at the Stuffed Animal Sleepover. Teens joined us at the Library after hours for the Sled Dog

Meet & Greet Pizza Party where they were able to interact with six Siberian Huskies and have a discussion with the owners on the care of the dogs.

SWAN is working on the process of registering for a library card completely online. This may happen sometime after July 2025.

Health insurance premiums may go up over 6% starting on July 1, 2025, but the actuaries are reviewing all the numbers.

Monthly Statistical Reports

Income Statement as of January 31, 2025

PRESIDENT'S REPORT

President Majewski reported the year is off to a good start and we are getting a lot done. Keep up the good work and keep things going.

NEW BUSINESS

Approval of FY2024 Illinois Public Library annual Report (IPLAR)

Director Naisbitt presented the FY2024 IPLAR to the Board and provided a brief summary of its purpose and touched upon the highlights of the report. She reported that there was an increase in study room use during 2024. We also had an increase in program attendance and total circulation during 2024. Director Naisbitt answered questions from the Board.

MOTION by Trustee Bloom, second by Trustee Whiteside to approve the 2025 IPLAR covering FY2024.

AYES: Bloom, Whiteside, Staszak, Majewski
NAYS: None
ABSTAIN None

Approval of Updated Community Information & Display Policy

This policy was up for routine review. Some minor changes were made to achieve the goal of clearly defining the use of the community display area as well as informative table displays.

MOTION by Trustee Whiteside, second by Trustee Staszak to approve an updated Community Information & Display Policy.

AYES: Whiteside, Staszak, Bloom, Majewski
NAYS: None
ABSTAIN None

Library Director Annual Performance Review, March 2025

The Trustees were instructed to complete the evaluation of the Library Director and return the forms by Friday, March 7th. The necessary documents have been provided to the Trustees to aid in their evaluation, which will take place at the March 19th Board Meeting.

There was some discussion regarding staffing changes.

UNFINISHED BUSINESS

Boiler Project Update

Director Naisbitt reported the two boilers have been installed and passed inspection, with a few minor punch list items scheduled to be completed.

Elevator Modernization Update

We are still waiting to hear back from the State regarding the Illinois State Library Construction Grant.

Strategic Plan Update

Director Naisbitt distributed an unofficial notes page from the Village's Strategic Plan Report. There was discussion on some of the highlights as well as the map showing different zones within the Village boundaries.

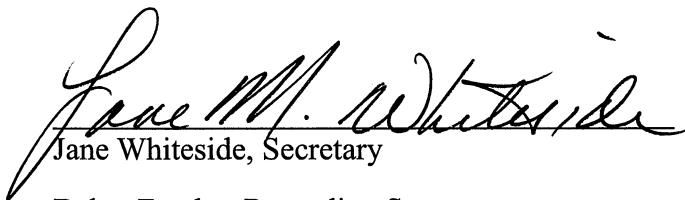
The Library will be scheduling a Strategic Plan Meeting with board members and staff sometime during the week of March 24th.

ADJOURNMENT

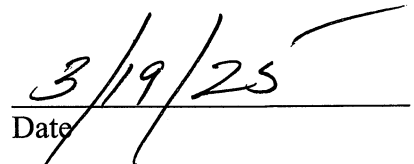
There being no further business, motion by Trustee Staszak second by Trustee Whiteside to adjourn the meeting at 8:01 p.m.

AYES: Staszak, Whiteside, Bloom, Majewski
NAYS: None
ABSTAIN None

These minutes were approved by the Board of Trustees.


Jane Whiteside, Secretary

Debra Fowler, Recording Secretary


Date