

**WOODRIDGE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
VIRTUAL BOARD MEETING
March 16, 2022**

CALL TO ORDER

President Majewski called the regular monthly meeting of the Woodridge Public Library Board to order at 7:30 pm.

ROLL CALL

The following trustees were present: Staszak, Bloom, Whiteside, James, Thompson, Majewski

Absent: Heneghan

Also present: Pam Dubé, Library Director
 Patti Naisbitt, PR/Program Coordinator
 Deb Fowler, Administrative Assistant

MINUTES

MOTION by Trustee Staszak, second by Trustee Bloom to approve the February 16, 2022 minutes of the regular meeting of the Library Board.

AYES: Staszak, Bloom, Whiteside, James, Thompson, Majewski
NAYS: None
ABSTAIN: None

RECOGNITION OF PUBLIC

No one from the public attended or submitted comment.

CONSENT AGENDA

MOTION by Trustee Bloom, second by Trustee Whiteside to approve Items A, B, C, & D of the Consent Agenda. There was brief discussion about one of our financial databases.

- A. Library Payroll for the month of February 2022 in the amount of \$134,079.82
- B. Personnel Report for the month of February indicating 0 staffing change
- C. Bank Register Report 2/1/22-2/28/22, totaling \$93,759.24
- D. Invoice Expense Allocation Report for Invoices paid in February 2022

AYES: Bloom, Whiteside, Staszak, James, Thompson, Majewski
NAYS: None
ABSTAIN None

DISCUSSION ITEMS WITH NO ACTION

Library Director's Report

Director Dubé reported our architect, Andy Dogan of Williams Architects, is conducting an evaluation on our exterior peeling paint on the exposed exterior steel portions of the building. Once his evaluation is concluded, he will present his findings at the next Board Meeting.

Monthly Statistical Reports

Income Statement as of February 28, 2022

PRESIDENT’S REPORT

Nothing to report.

NEW BUSINESS

Approval of Desktop Computer Purchase - Staff Computers

As part of the Technology Plan and our Strategic Plan, we are replacing our older staff computers. The computers being replaced are between 6 and 9 years old. We are proposing the purchase of 11 computers and 14 monitors.

MOTION by Trustee Whiteside, second by Trustee Staszak to approve bulk desktop computer purchase, including monitors, accessories, installation and configuration, at a cost not to exceed \$20,960.

AYES: Whiteside, Staszak, Bloom, James, Thompson, Majewski
NAYS: None
ABSTAIN None

Health Insurance Renewal for 2022-2023

The health insurance renewal for the period covering July 1, 2022 to June 30, 2023 includes a 6.8% increase. The dental insurance renews in 2023 and the vision insurance renews in 2024 so there are no rate increases for these two plans.

MOTION by Trustee Thompson, second by Trustee Whiteside to approve accepting United Healthcare Core PPO employee medical insurance plans covering July 1, 2022 - June 30, 2023, maintaining current library and staff contribution structure.

AYES: Thompson, Whiteside, Staszak, Bloom, James, Majewski
NAYS: None
ABSTAIN None

Parking Lot Update

Director Dubé attended the March 3, 2022 Village Board Meeting. One topic of discussion was unapproved changes made by District 68 to a number of amenities surrounding the newly installed track at Thomas Jefferson Middle School. There is concern that spectators attending large school track or cross-country events may use the library parking lot thereby limiting parking for library patrons. The library wants to make sure the school keeps the west gate to the track locked, remove the “Welcome” sign that is affixed to the fence next to this gate, notify the library of large track or cross-country events they are planning, and follow the parking plan that is in place.

There was some discussion regarding our book drops and how their new location has been working out. Safety vests are available to staff who need to go into the parking lot for curbside service, getting books from the book drop, or maintaining the library grounds.

UNFINISHED BUSINESS

None

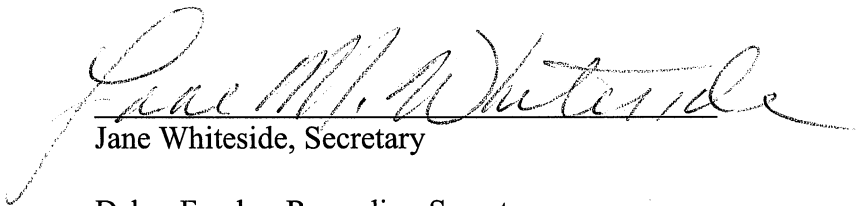
ADJOURNMENT

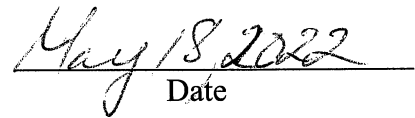
Positive remarks were made about the new Aspen catalog.

MOTION by Trustee Whiteside, second by Trustee Bloom to adjourn the meeting at 8:05 pm.

AYES: Whiteside, Bloom, Staszak, James, Thompson, Majewski
NAYS: None
ABSTAIN None

These minutes were approved by the Board of Trustees.


Jane Whiteside, Secretary


Date

Debra Fowler, Recording Secretary